

**READINGTON TOWNSHIP  
BOARD OF HEALTH  
Reorganization Meeting  
January 17, 2024, 7:00 p.m.**

Secretary Danielle Monaghan called the meeting to order at 7:02 p.m. and announced that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

**A. SALUTE TO THE FLAG:**

**B. OATH OF OFFICE/ROLL CALL:**

Robert Colburn, Helen Pollack, and Theresa Brown Biondo each received three-year terms.  
Robert Colburn and Helen Pollack were sworn in at the meeting.

Jodi Bettermann	Present	Theresa Brown Biondo	Absent	Chair Colburn	Present
John Kalinich	Present	Karen Mittleman	Present	David Olsen	Present
Helen Pollack	Present	Wendy Sheay	Absent		

**Also in attendance:** Robert O’Brien P.E., C.M.E. – Van Cleef Engineering Associates

**C. MOTIONS FOR NOMINATIONS:**

**CHAIRMAN** - one-year term

A motion was made by Ms. Mittleman, seconded by Mr. Olsen to nominate Robert Colburn as Chairman of Readington Township Board of Health, for the calendar year 2024.

Jodi Bettermann	Aye	Theresa Brown Biondo	Absent	Chair Colburn	Aye
John Kalinich	Aye	Karen Mittleman	Aye	David Olsen	Aye
Helen Pollack	Aye	Wendy Sheay	Absent		

**VICE-CHAIRMAN** - one-year term

A motion was made by Ms. Mittleman, seconded by Mr. Olsen to nominate John Kalinich as Vice Chair of Readington Township Board of Health, for the calendar year 2024.

Jodi Bettermann	Aye	Theresa Brown Biondo	Absent	Chair Colburn	Aye
John Kalinich	Aye	Karen Mittleman	Aye	David Olsen	Aye
Helen Pollack	Aye	Wendy Sheay	Absent		

**D. MOTION TO PASS RESOLUTIONS**

**Resolution BH-R-2024-1** – Board of Health Engineer, Van Cleef Engineering Associates, LLC, Robert O’Brien, P.E., C.M.E.

A motion was made by Ms. Mittleman to pass Resolution BH-R-2024-1. The motion was seconded by Mr. Olsen. On roll call vote, the following was recorded:

Jodi Bettermann	Aye	Theresa Brown Biondo	Absent	Chair Colburn	Aye
John Kalinich	Aye	Karen Mittleman	Aye	David Olsen	Aye
Helen Pollack	Aye	Wendy Sheay	Absent		

**Resolution BH-R-2024-2** - Board of Health Attorney, Sharon A. Dragan, Esq., Mason, Griffin & Pierson, PC.

A motion was made by Ms. Mittleman to pass Resolution BH-R-2024-2. The motion was seconded by Mr. Kalinich. On roll call vote, the following was recorded:

Jodi Bettermann	Aye	Theresa Brown Biondo	Absent	Chair Colburn	Aye
John Kalinich	Aye	Karen Mittleman	Aye	David Olsen	Aye
Helen Pollack	Aye	Wendy Sheay	Absent		

**E. APPROVAL OF THE MINUTES:**

**1. BOH Meeting Minutes of 12/13/2023**

A motion was made by Ms. Mittleman and seconded by Mr. Olsen for approval of the minutes. On roll call, the following was recorded:

Jodi Bettermann	Aye	Theresa Brown Biondo	Absent	Chair Colburn	Aye
John Kalinich	Aye	Karen Mittleman	Aye	David Olsen	Aye
Helen Pollack	Aye	Wendy Sheay	Absent		

**F. APPROVALS - ALTERATION/NO EXPANSION:**

None.

**G. APPROVALS - EXPANSION/NEW CONSTRUCTION:**

None.

**H. CORRESPONDENCE:**

1. Public Health Info: CORRECTION: COVID-19 and Respiratory Illness Activity Report for week ending 12-02-23
2. Public Health Recall: Food Recalls
3. Public Health Advisory: Urgent Need to Increase Immunization Coverage for Influenza, COVID-19, and RSV Immunizations and Use of Authorized/Approved Therapeutics in the Setting of Increased Respiratory Disease Activity During the 2023 – 2024 Winter Season
4. Public Health Advisory: Urgent Need to Increase Immunization Coverage for Influenza, COVID-19, and RSV Immunizations and Use of Authorized/Approved Therapeutics in the Setting of Increased Respiratory Disease Activity During the 2023 – 2024 Winter Season
5. Public Health Recall: Food Recalls
6. Public Health Advisory: Erythromycin 0.5% Ophthalmic Ointment Shortage
7. Public Health Recall: Food Recalls
8. Public Health Info: COVID-19 and Respiratory Illness Activity Report for week ending 12-16-23
9. Public Health Info: COVID-19 and Respiratory Illness Activity Report for week ending 12-23-23
10. Public Health Info: Influenza Surveillance Report, Week ending December 30, 2023 (MMWR week 52)
11. PI# 440829 - WALMART STORE #5069 - Remedial Action Permit
12. Public Health Info: Guidelines for Skin Infections in Contact Sports
13. Public Health Alert: Maintaining Vigilance for Cases of Measles Amidst Measles Cluster in Philadelphia
14. PSE&G Letter Received 1/8/2024
15. Public Health Info: Guidelines for Skin Infections in Contact Sports
16. Public Health Info: 2024 NJ Parent Link Redesign - Calling all Stakeholders - Your Input and Feedback is Needed.
17. Training Announcement: Norovirus Webinar Training for Schools & Childcare Providers – 01/30/2024
18. Verdantas Letter

*There was a discussion regarding the correspondence item 11 being a transfer of ownership and 13 being on the news that day.*

**I. OLD BUSINESS:**

Jodi Bettermann inquired about who is the authority of BOH for illegal dumping.

**J. NEW BUSINESS:**

**K. COMMUNICATION PLAN:**

Karen Mittleman will provide information to create a post about the Salt Ordinance. Jodi Bettermann will provide information to create a post about the Board of Health members and the yearly meeting dates.

**L. COMMENTS:**

The secretary provided a report from the free rabies clinic held on Saturday, January 6, 2024. There was a total of 233 animals vaccinated.

**M. ADJOURNMENT:**

A **MOTION** was made by Ms. Mittleman to adjourn the meeting at 7:49 p.m., seconded by Mr. Olsen, with a vote of Ayes all, Nays none recorded.

Respectfully submitted:

Danielle Monaghan, Board of Health Secretary