

**READINGTON TOWNSHIP COMMITTEE  
MEETING – February 6, 2017**

Mayor Smith *calls the meeting to order at 5:30 p.m.* announcing that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

**PRESENT:** Mayor B. Smith, Deputy Mayor B. Fort, Mr. J. Broten, Mrs. M.E. Duffy, Mr. S. Tropello

**ALSO PRESENT:** Administrator Mekovetz, Attorney S. Dragan and Engineer R. O'Brien

**ABSENT:** None

**EXECUTIVE SESSION:**

Clerk read the following Resolution:

**RESOLUTION**  
**EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-6 *et seq.*, the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter as set forth in the following Exhibit "A."

**EXHIBIT A**

<b><u>Subject Matter</u></b>	<b><u>Basis Of Public Exclusion</u></b>	<b><u>Date Anticipated When Disclosed to Public</u></b>
Tax Assessor .....	Personnel.....	Certain information at the discretion of the Township Committee tonight...other information will remain confidential
Recreation.....	Personnel.....	“ “ “
Personnel Matter.....	Personnel.....	“ “ “
Professional Services.....	Contract Negotiations.....	“ “ “
♦ <i>Richard Cushing, Esq. / Gebhardt &amp; Kiefer (Special Counsel)</i>		
♦ <i>Princeton Public Affairs Group (Governmental Relations Matters)</i>		
LeCompte / Block 94, Lot 11.....	Contract Negotiations.....	“ “ “
Lorenzen / Block 44, p/o Lot 4.02...	Contract Negotiations.....	“ “ “
Executive Session Minutes.....	Attorney-Client Privilege.....	“ “ “
• January 17, 2016		
Affordable Housing.....	Potential Litigation.....	“ “ “

Block 48, Lot 23; Block 55, Lot 33; Block 56, Lots 1, 3, 6 & 8; Block 67, Lot 2 (Solberg Aviation).....	Litigation.....	“	“	“
Solberg Aviation v. Township of .....	Litigation.....	“	“	“
Readington Civil Action (Prerogative Writ)				
Digital First Media d/b/a/ .....	Litigation.....	“	“	“
The Trentonian v. Twp. of Readington				
388 Route 22 Readington Realty.....	Litigation.....	“	“	“
Holdings, LLC v. Twp of Readington				
American Day CD Centers, LLC v.....	Litigation / Contract Negotiations.....	“	“	“
v. Twp. of Readington				

*It is anticipated at this time that the stated subject matter will be made public on or about the time set forth in Exhibit “A.”*

2. This Resolution shall take effect immediately.

**A MOTION** was made by Mr. Broten to adopt this resolution, seconded by Mrs. Duffy with a vote of ayes all, nays none recorded.

The meeting reconvened at 8:26 p.m.

Mayor Smith led those present in the *Salute to the Flag*.

***Executive Session:***

***Personnel / Tax Assessor***

Mayor Smith stated that this matter remains in Executive Session.

***Personnel / Recreation***

**A MOTION** was made by Mrs. Duffy to create a seasonal soccer coach position for the 2017 spring season at a rate of \$6,225, funded by user fees from the participants on those specific teams, seconded by Mrs. Fort and on Roll Call vote the following was recorded:

- Mr. Broten - Aye
- Mrs. Fort -Aye
- Mrs. Duffy -Aye
- Mr. Tropello - Aye
- Mayor Smith - Aye

***Personnel / Personnel Matter***

Mayor Smith stated that this matter remains in Executive Session.

***Contract Negotiations / Professional Services / Richard Cushing, Esq. / Gebhardt & Kiefer (Special Counsel)***

The following resolution was offered for consideration:

**#R-2017-28**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
SPECIAL LITIGATION COUNSEL SERVICES**

**WHEREAS**, the Township of Readington has a need to acquire Special Litigation Counsel Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44A-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Gebhardt & Kiefer, PC has submitted a proposal indicating they will act as Special Litigation Counsel at the following rates: Partners- \$335, Associates - \$285 per hour in addition to lower rates for supporting personnel in the matter of *Solberg Airport Litigation*; and at the following rates: Attorney - \$210 per hour in addition to lower rates for supporting personnel in the matter of other *General Litigation* for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

**WHEREAS**, Gebhardt & Kiefer, PC, has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer, PC has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Gebhardt & Kiefer, PC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2017 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Gebhardt & Kiefer, PC, as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2017; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

**A MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Fort	-Aye
Mrs. Duffy	-Aye
Mr. Tropello	- Aye
Mayor Smith	- Aye

**Contract Negotiations / Professional Services / Princeton Public Affairs Group (Governmental Relations Matters)**

The following resolution was offered for consideration:

**#R-2017-29**

**TOWNSHIP OF READINGTON  
RESOLUTION**

**WHEREAS**, there exists a need in the Township of Readington for Professional Services; and

**WHEREAS**, the Local Public Contract Law (*N.J.S.A. 40A:11-1 et seq.*) requires that the Resolution hiring a professional for professional services without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Readington as follows:

1. That the following contract has been awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1) (a)* of the Local Public Contract Law because the services rendered or to be performed are by persons authorized by law to practice their profession:
  - Princeton Public Affairs Group (PPAG) to represent the Township on all governmental relations matters relating to the Township's legislative and regulatory matters at a rate of \$250 per hour not to exceed \$5,000.
2. Said contract shall expire on January 31, 2018.
3. Copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection.
4. This Resolution shall take effect immediately.

**A MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

Mr. Broten	- Nay
Mrs. Duffy	-Aye
Mrs. Fort	- Aye
Mr. Tropello	- Aye
Mayor Smith	- Aye

***Contract Negotiations / LeCompte / Block 94, Lot 11***

Mayor Smith stated that this matter remains in Executive Session.

***Contract Negotiations / Lorenzen / Block 44, p/o Lot 4.02***

Mayor Smith stated that this matter remains in Executive Session.

***Contract Negotiations / Rental Policy / Bouman-Stickney Farmstead***

**A MOTION** was made by Mrs. Fort to approve the rental policy for the Bouman-Stickney Farmstead with the amendment that the tent on the property can be up to 12 x 12, seconded by Mr. Tropello with a vote of ayes all, nays none recorded.

***Attorney-Client Privilege / Executive Session Minutes / January 17, 2017***

**A MOTION** was made by Mrs. Fort to approve the Executive Session Minutes of January 17, 2017 for content only, seconded by Mr. Broten with a vote of ayes all, nays none recorded.

***Potential Litigation / Affordable Housing***

Mayor Smith stated that this matter remains in Executive Session.

***Litigation / Solberg Aviation / Block 48, Lot 23; Block 55, Lot 33; Block 56, Lot 1, 3, 6 & 8; Block 39, Lot 24 and Block 67, Lot 2***

Mayor Smith stated that this matter remains in Executive Session.

***Litigation / Solberg Aviation v. Twp. of Readington Civil Action (Prerogative Writ)***

Mayor Smith stated that this matter remains in Executive Session.

***Litigation / Digital First Media d/b/a The Trentonian v. Twp. of Readington***

A ***MOTION*** was made by Mrs. Fort to hire Mason, Griffin and Pierson to represent the Township in this litigation, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	- Aye
Mr. Tropello	- Aye
Mayor Smith	- Aye

***Litigation / 388 Route 22 Readington Realty Holdings, LLC vs. Twp. of Readington***

Mayor Smith stated that this matter remains in Executive Session.

***Litigation / Contract Negotiations / American CD Centers, LLC vs. Twp. of Readington***

Mayor Smith stated that this matter remains in Executive Session.

***CONSENT AGENDA:***

Mayor Smith read the following statement:

All items listed with an asterisk “\*” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Mrs. Duffy requested to remove the *Approval of the Minutes* of meeting of January 17, 2017.

\* 1. ***Award of Bond Anticipation Notes***

**Number 2017-1**

*Total Principal Amount* \$14,184,000      *Denomination*    \$14,184,000

*Date:* 02/01/2017

*Maturity:* 04/28/2017

*Interest Rate per Annum:*    1.25%, payable at maturity

*NIC:* 0.7824%, when the \$16,027.92 premium is factored in

**Number 2017-2**

*Total Principal Amount \$12,778,000      Denomination \$12,778,000*

*Date: 02/01/2017  
 Maturity: 02/01/2018*

*Interest Rate per Annum: 2.25%, payable at maturity*

*NIC: 1.1550%, when the \$139,919.10 premium is factored in*

- \* 2. *Postponement of Mortgage – Stephen Johnson (127 Buttercup Court)*
- \* 3. *Release of Escrow / Wilmark Building Contractors (Block 40, Lot 1.03)*
- \* 4. *Resolution for Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for Van Horne Road Project*

The following resolution was offered for consideration:

**#R-2017-30**

***Resolution for Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for Van Horne Road Project***

***NOW, THEREFORE, BE IT RESOLVED*** that the Committee of the Township of Readington formally approves the grant application for the above stated project.

***BE IT FURTHER RESOLVED*** that the Mayor/Committee and Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Van Horne Road Project-00474 to the New Jersey Department of Transportation on behalf of the Township of Readington.

***BE IT FURTHER RESOLVED*** that the Mayor/Committee and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Readington and that their signature constitutes the acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

- \* 5. *Payment of Bills – (Complete bill list is on file in Clerk’s Office)*

<b><u>Fund Description</u></b>	<b><u>Fund No.</u></b>	<b><u>Received Total</u></b>
CURRENT FUND	6-01	\$ 65,204.03
SEWER APPROPRIATIONS	6-02	\$ 789.60
CURRENT FUND	7-01	\$ 791,003.05
SEWER APPROPRIATIONS	7-02	\$ 104,524.58
TRUST FUNDS	X-03	\$ 39,159.41
MISC REFUND, COUNTY TAX, LIENS	X-05	\$ 29,347,215.18
PAYROLL DEDUCTIONS	X-06	\$ 193,547.12
REG. & LOCAL SCHOOL TAX	X-07	\$ 2,386,330.00
2015 CAP IMPROVEMENTS	X-15	\$ 900.00
2016 CAP IMPROVEMENTS	X-16	\$ 4,373.92
<b>TOTAL OF ALL FUNDS</b>		<b>\$ 32,933,046.89</b>

A **MOTION** was made by Mrs. Fort to approve the *Consent Agenda*, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	- Aye
Mr. Tropello	- Aye
Mayor Smith	- Aye

**APPROVAL OF MINUTES** of meeting of January 17, 2017

Mrs. Duffy stated that the minutes reflect that Mr. Broten commented that a decision was made to suspend posting the public portion of the agenda on the website and she wanted to clarify that the decision was not about posting the agenda on the website but rather posting the entire agenda packet with all the related documents prior to the meeting. Mrs. Duffy requested to amend the minutes to reflect that the discussion was in fact just about the actual package. Administrator Mekovetz advised that the minutes would have to be amended as agreed upon.

A **MOTION** was made by Mrs. Duffy to approve the minutes with the amendment that the minutes are clarified to reflect that the discussion was related to posting the packet items as opposed to the agenda itself, second Mrs. Fort with vote of ayes all, nays none recorded.

**COMMENTS FROM THE PUBLIC** for items listed on the agenda only

Suzy Nagle, High Ridge Court, commented on the Princeton Public Affairs contract brought out of Executive Session.

**CORRESPONDENCE / OTHER INFORMATION**

1. Legal Notice of Hearing to Property Owners from David Burton Brady, Esq. regarding *Bedminster Township Zoning Board of Adjustment will Consider Application of SST 100 LLP for Property Located 100 River Road West*.  
No action taken.

**NEW BUSINESS**

1. *An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14) – Calendar Year 2017*

The following ordinance was offered for introduction:

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**ORDINANCE #01 -2017**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Readington in the County of Hunterdon finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**Ordinance #01-2017 cont'd:**

**WHEREAS**, the Township Committee of the Township of Readington hereby determines that a 3.5 % increase in the budget for said year, amounting to \$493,611.00. in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Committee of the Township of Readington hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Readington, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Township of Readington shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$493,611.00, and that the CY 2017 municipal budget for the Township of Readington be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

A **MOTION** was made by Mrs. Fort to introduce this ordinance, seconded by Mr. Broten and on Roll Call vote the following was recorded:

Mr. Broten	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	- Aye
Mr. Tropello	- Aye
Mayor Smith	- Aye

*The Public Hearing was scheduled for February 21, 2017 at 7:45 p.m.*

2. ***An Ordinance Amending and Supplementing the Readington Township 2016 Salary Ordinance for Officers and Employees of the Township of Readington***

The following ordinance was offered for introduction:

***An Ordinance Amending and Supplementing the Readington Township 2016 Salary Ordinance for Officers and Employees of the Township of Readington***



**Ordinance #02-2017**

**SECTION 1**  
**GOVERNING BODY AND SUPERVISORY PERSONNEL**

MAYOR	per annum	\$1 -	\$9,388
TOWNSHIP COMMITTEE MEMBER	per annum	\$1 -	\$8,522
ADMINISTRATOR/MUNICIPAL CLERK/ DEPUTY REG. OF VITAL STATISTICS/TREASURER/QPA	per annum		\$165,375
ADMINISTRATOR	per annum	\$18,381	
Clerk/Deputy Reg. of Vital Stat/Treasurer/...per annum		\$146,994	
TAX COLLECTOR/TAX SEARCH OFFICER	per annum.		\$79,216
TAX ASSESSOR..(P/T/25/hrs per wk)	per annum.		\$74,662
CONSTRUCTION OFFICIAL	per annum.		\$97,133
COURT ADMINISTRATOR	per annum		\$56,060
LIBRARIAN	per annum	\$2,024 -	\$53,565
HOUSING LIAISON AND ADMINISTRATIVE AGENT	per annum		\$70,892
CHIEF OF POLICE	per annum		\$142,202
RECREATION DIRECTOR	per annum	\$48,000 -	\$73,559
CHIEF FINANCIAL OFFICER	per annum		\$112,030
DIRECTOR OF PUBLIC WORKS, BUILDINGS, GROUNDS & PARKS	per annum		\$113,184
ROAD SUPERINTENDENT, BUILDINGS, GROUNDS & PARKS	per annum		\$103,644
FIRE OFFICIAL	per annum		\$56,100
LAND USE ADMIN/ZONING OFFICER(P/T/28 hrs per week)	per annum		\$43,680
SUPERVISOR OF ADMIN. SERVICES/	per annum	\$61,390	\$62,590
REGISTRAR	per annum	\$1,200	

**SECTION 2**  
**CLERICAL (CONFIDENTIAL) PERSONNEL**

RECEPTIONIST	per annum	\$31,998 -	\$34,711
SECRETARY TO TWP ADMINISTRATOR\DEPUTY REGISTRAR	per annum	\$34,727 -	\$44,000
DEPUTY MUNICIPAL CLERK/SEWER ADVISORY COMMITTEE SECRETARY	per annum	\$49,678 -	\$58,434
ADMINISTRATIVE ASSISTANT/RANK VI	per annum	\$40,576 -	\$63,947
BOOKEEPER/PAYROLL CLERK	per annum	\$40,800 -	\$56,000
PLANNING BD/BD OF ADJUSTMENT SECRETARY PT 28 hrs/wk	per annum	\$45,000 -	\$53,060

**SECTION 3**  
**CLERICAL PERSONNEL**

CLERK/TRANSCRIBER	per annum	\$35,189 -	\$45,890
OFFICE ASSISTANT	per annum	\$27,479 -	\$41,041
DEPUTY TAX COLLECTOR (40 HRS/WK)	per annum	\$46,464 -	\$70,137
ACCOUNTS PAYABLE CLERK	per annum	\$39,825 -	\$55,428
ADMINISTRATIVE ASSISTANT, TAX ASSESSOR	per annum	\$41,894 -	\$54,530
TECHNICAL ASSISTANT	per annum	\$46,464 -	\$59,853
DEPUTY COURT ADMINISTRATOR	per annum	\$41,685 -	\$55,098
FINANCIAL SECRETARY	per annum	\$45,554 -	\$55,782
FLOATER	per annum	\$39,045 -	\$48,809

**SECTION 4**  
**TECHNICAL PERSONNEL**

SUB-CODE OFFICIAL PLUMBING & MECH (PART TIME)	per hour	\$30.00 -	\$46.36
ELECTRICAL SUB-CODE OFFICIAL (PART TIME)	per hour	\$40,000.00 -	\$67,626.00
BUILDING INSPECTOR (PART TIME)	per hour	\$30.00 -	\$35.43
FIRE SUB-CODE OFFICIAL (PART TIME)	per hour	\$30.00 -	\$41.44

**Ordinance #02-2017 cont'd:**

**SECTION 5**

**ROAD, UTILITY AND MAINTENANCE PERSONNEL**

**RATES FOR TITLES HELD LONGER THAN ONE YEAR:**

DRIVER – LABORER 6	per hour	\$30.75
SR. DRIVER – LABORER 3	per hour	\$33.70
JR. MECHANIC	per hour	\$28.31
MECHANIC	per hour	\$36.10
SR. MECHANIC	per hour	\$39.63
CREW LEADER	per hour	\$38.31
OPERATOR	per hour	\$36.10
WORKING FOREMAN	per hour	\$41.79
SEWER OPERATORS:		
C-1 LICENSE (HOURLY ADDITIONS)	per hour	\$1.00
C-2 LICENSE (HOURLY ADDITIONS)	per hour	\$1.25

**RATES FOR GRADES WITHIN TITLES:**

LABORER – 1	per hour	\$21.39
LABORER – 2	per hour	\$22.29
DRIVER-LABORER – 1	per hour	\$23.19
DRIVER – LABORER – 2	per hour	\$24.07
DRIVER – LABORER – 3	per hour	\$24.97
DRIVER – LABORER – 4	per hour	\$25.86
DRIVER – LABORER – 5	per hour	\$26.73
DRIVER – LABORER – 6	per hour	\$27.63

**SECTION 6**

**POLICE DEPARTMENT PERSONNEL**

SPECIAL POLICE OFFICER	per hour	\$13.08	\$25.30
RECRUIT	per annum	\$20,000	- \$40,800
PATROLMAN (FIRST YEAR) Certified/Probationary.	per annum		\$61,870
PATROLMAN (SECOND YEAR)	per annum		\$66,838
PATROLMAN (THIRD YEAR)	per annum		\$71,801
PATROLMAN (FOURTH YEAR)	per annum		\$76,769
PATROLMAN (FIFTH YEAR)	per annum		\$81,732
PATROLMAN (SIXTH YEAR)	per annum		\$85,528
PATROLMAN (SEVENTH YEAR)	per annum		\$90,878
PATROLMAN FIRST CLASS	per annum		\$96,221
CORPORAL	per annum		\$98,148
INVESTIGATOR - OVER GRADE	per annum		\$600
PROBATIONARY SERGEANT	per annum		\$100,759
SERGEANT'S BASE SALARY	per annum		\$106,237
SERGEANT FIRST CLASS	per annum		\$109,481
PROBATIONARY LIEUTENANT	per annum		\$109,981
LIEUTENANT	per annum		\$130,114

**SECTION 7**

**PART-TIME PERSONNEL**

MUNICIPAL JUDGE	per annum		\$31,687
SUBSTITUTE MUNICIPAL JUDGE	per hour		\$155.14
PUBLIC ASSISTANCE CASE WORKER/ FILING CLERK (33 hrs)	per annum		\$38,106
ACCOUNTS PAYABLE CLERK (20 hrs)	per hour		\$22.08
MUSEUM ADMINISTRATOR	per hour		\$21.65
ASSISTANT TO THE MUSEUM DIRECTOR	per hour	\$13.00	- \$16.00
SCHOOL CROSSING GUARDS	per annum	\$3,778	- \$16,668
LIBRARY ASSISTANT	per hour	\$8.38	- \$18.52
VIOLATIONS CLERK	per hour	\$13.00	- \$16.32
EXERCISE PROGRAM INSTRUCTOR	per hour	\$13.00	- \$30.00

**Ordinance #02-2017 cont'd:**

ASSIST. DIRECTOR OF RECREATION (25 hrs-wk)/	per annum		\$46,028
DIRECTOR OF SUMMER RECREATION			
SPORTS & TOURNAMENT ASSISTANT	per hour		\$16.56
EMERGENCY MANAGEMENT COORDINATOR	per annum		\$13,200
DEPUTY EMERGENCY MANAGEMENT COORD.	per annum		\$1,000

**SECTION 8**

**SUMMER RECREATION PERSONNEL**

SUPERVISOR & ASS'T SUP'V SUMMER PROG	per hour	\$8.38 -	\$19.19
SUMMER PROG. & SPECIAL PROG. COUNSELOR	per hour	\$8.38 -	\$13.71
BUS DRIVERS	per hour	\$8.38 -	\$19.34
CONCESSION STAND ATTENDANT	per hour	\$8.38 -	\$10.99
SUMMER PUBLIC FACILITIES MAINT. LABORER	per hour	\$8.38 -	\$15.27

**SECTION 9**

**BUILDINGS, MAINTENANCE AND RECYCLING**

PUBLIC FACILITIES MAINTENANCE LABORER	per hour	\$16.41 -	\$29.24
RECYCLING WORKER	per hour		\$24.01

**SECTION 10**

Rates of compensation provided herein are retroactive to January 1, 2017

**A MOTION** was made by Mrs. Fort to introduce this ordinance, seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

- Mr. Broten - Aye
- Mrs. Duffy -Aye
- Mrs. Fort - Aye
- Mr. Tropello - Aye
- Mayor Smith - Aye

*The Public Hearing was scheduled for February 21, 2017 at 7:45 p.m.*

**3. Board of Adjustment Appointment (2<sup>nd</sup> Alternate)**

**A MOTION** was made by Mrs. Duffy to appoint Adam Mueller to the Board of Adjustment (to fill unexpired term of Karen McCullough) as the 2<sup>nd</sup> Alternate for a one (1) year term to expire 12/31/17, seconded by Mrs. Fort with a vote of ayes all, nays none recorded.

Mayor Smith requested to send a letter of thanks to Karen McCullough for her time of service.

**4. Environmental Commission Appointment (2<sup>nd</sup> Alternate)**

**A MOTION** was made by Mrs. Duffy to appoint Todd Terricone to the Environmental Commission as the 2<sup>nd</sup> Alternate for a one (1) year term to expire 12/31/17, seconded by Mrs. Fort with a vote of ayes all, nays none recorded.

5. ***Museums Appointment (2)***

A ***MOTION*** was made by Mrs. Fort to appoint Sarah John to the Museum Committee for a three (3) year term to expire 12/31/19, seconded by Mrs. Duffy with a vote of ayes all, nays none recorded.

A ***MOTION*** was made by Mrs. Fort to appoint Renee Rao to the Museum Committee for a three (3) year term to expire 12/31/19, seconded by Mrs. Duffy with a vote of ayes all, nays none recorded.

6. ***Jersey Man Triathlon*** – letter from Raymond Campeau, Race Director, requesting to utilize Township roads on May 21, 2017 for event.

A ***MOTION*** was made by Mrs. Fort to approve this request for the Jersey Man Triathlon, seconded by Mr. Broten with a vote of ayes all, nays none recorded.

7. ***Request to Hold Annual Coin Toss Fundraiser*** – letter dated January 16, 2017 from Laurene Fleming, Fundraising Chairperson, Whitehouse Rescue Squad.

A ***MOTION*** was made by Mrs. Fort to approve this request for a Coin Toss Fundraiser (April 22<sup>nd</sup> and April 23<sup>rd</sup> and August 26<sup>th</sup> and August 27<sup>th</sup>, with alternative rain dates as provided) , seconded by Mr. Broten with a vote of ayes all, nays none recorded.

\* 8. ***Award of Bond Anticipation Notes***

This matter was addressed under the Consent Agenda.

\* 9. ***Postponement of Mortgage – Stephen Johnson (127 Buttercup Court)***

This matter was addressed under the Consent Agenda.

\* 10. ***Release of Escrow / Wilmark Building Contractors (Block 40, Lot 1.03)***

This matter was addressed under the Consent Agenda.

\* 11. ***Resolution for Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for Van Horne Road Project***

This matter was addressed under the Consent Agenda.

***ADMINISTRATOR'S REPORT***

Administrator Mekovetz requested that the Committee consider appointing a sub-committee to negotiate the Comcast contract expiring at the end of the year. Mayor Smith and Mr. Broten were designated to negotiate the contract.

***ATTORNEY'S REPORT***

Attorney Dragan stated that she had nothing further to report.

***ENGINEER'S REPORT***

Engineer O'Brien reported that Potterstown Road is going out to bid on March 1, 2017 for the reclamation work, to be followed by the paving to be done by the Co-Op.

Engineer O'Brien reported that the detours on Readington Road will begin in March.

Engineer O'Brien also reported that within the next two (2) weeks a preliminary list should be available for the Committee for the 2017 road reclamation.

### ***COMMITTEE REPORTS***

#### **JOHN BROTEN**

Mr. Broten stated that he had nothing further to report.

#### **M. ELIZABETH DUFFY**

Mrs. Duffy stated that she had nothing further to report.

#### **BETTY ANN FORT**

Mrs. Fort reported that the Museum held a very successful weaving demonstration this past Sunday.

Mrs. Fort reported that Matteo Hollain, a young resident, requested to plant a tree in honor of Casey Shaeffer, a Hunterdon Central student, who passed away unexpectedly. Mrs. Fort continued that after consulting with the Open Space Advisory Board and Parks regarding species of trees and appropriate planting locations, she wanted to request a consensus from the Committee on an appropriate policy to have in place for those wanting to plant memorial trees. The committee briefly discussed the Recreation Commission standardizing memorial plaques that may accompany the tree.

*A MOTION* was made by Mrs. Fort to give approval to Matteo Hollain to work with either Open Space or the Parks, depending upon preferred planting location; and moving forward, request the Open Space Advisory Board and Recreation Commission to develop guidelines, for further review by the Committee, permitting people to memorialize township residents by planting trees on Open Space or in Parks, seconded by Mrs. Duffy with a vote of ayes all, nays none recorded.

#### **BEN SMITH**

Mayor Smith stated that he had nothing further to report.

#### **SAM TROPELLO**

Mr. Tropello reported that last year the Hunterdon County Board of Freeholders decided to close the Annandale Solid Waste Center this January of 2017; however have since reconsidered, and the Center will remain open.

### ***COMMENTS FROM THE PUBLIC***

Debbie Pikulin, Ditmar Boulevard, expressed concerns with regard to several issues they are experiencing within the Regency at Readington development and wanted to be sure the performance bond would not be released prematurely.

Dan Dorf, Mountain Road, requested consideration for the Township to waive the \$750 fee for their annual instant raffle license for the American Legion. Mr. Dorf cited several reasons for the Township to consider waiving the fee, including various charitable acts that they have provided throughout the Township and the County. The Committee discussed the consequences of waiving fees and agreed to look further into this matter.

### ***COMMENTS FROM THE GOVERNING BODY***

Mrs. Fort commented on a previous comment from Mr. Tropello with regard to his conversation with a Raritan Township Committee member maintaining that 20% of their land is open space, which she opined was high. Mrs. Fort clarified that that although they do have 20% of their land in open space, only 10% is actually preserved.

As there was no further business, *A MOTION* was made by Mr. Tropello at 9:35 p.m. to adjourn the meeting, seconded by Mrs. Fort with vote of ayes all, nays none recorded.

Respectfully Submitted:

Vita Mekovetz, RMC/MMC/QPA  
Municipal Clerk