

**READINGTON TOWNSHIP COMMITTEE  
MEETING – January 16, 2018**

Mayor Smith *calls the meeting to order at 5:30 p.m.* announcing that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

**PRESENT:** Mayor B. Smith, Deputy Mayor B. Fort, Mr. J. Albanese, Mrs. M.E. Duffy, and Mr. J. Heller

**ALSO PRESENT:** Administrator Mekovetz, Attorney S. Dragan

**ABSENT:** None

**EXECUTIVE SESSION:**

Clerk read the following Resolution:

**RESOLUTION**  
**EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-6 *et seq.*, the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter as set forth in the following Exhibit “A.”

**EXHIBIT A**

<b><u>Subject Matter</u></b>	<b><u>Basis Of Public Exclusion</u></b>	<b><u>Date Anticipated When Disclosed to Public</u></b>
Police Department.....	Personnel.....	Certain information at the discretion of the Township Committee tonight...other information will remain confidential
Professional Services.....	Contract Negotiations.....	“ “ “
♦ <i>Lerch, Vinci &amp; Higgins, LLP (Township Auditors)</i>		
♦ <i>Sharon A. Dragan, Esq. (Township Attorney)</i>		
♦ <i>McManimon &amp; Scotland (Bond Counsel)</i>		
♦ <i>Martin Allen, Esq. (Tax Appeal Attorney)</i>		
♦ <i>Fisher &amp; Phillips LLP (Labor Attorney)</i>		
♦ <i>Scott Mitzner, Esq. (Public Defender)</i>		
♦ <i>Anthony M. Rotunno, Esq. (Alternate Public Defender)</i>		
♦ <i>Jennifer Toth, Esq. (Alternate Public Defender)</i>		
♦ <i>Clarke♦Caton♦ Hintz (Township Planners)</i>		
♦ <i>AEIS (Inspection Svcs. for Lake Cushetunk Dam)</i>		
♦ <i>Jeffrey Surenian &amp; Associates (Special Counsel)</i>		
♦ <i>River Net Computer LLC (Computer &amp; Printer Maintenance)</i>		
♦ <i>Stephen Davis, Esq. (Municipal Prosecutor)</i>		
♦ <i>Richard Cushing, Esq. / Gebhardt &amp; Kiefer (Special Counsel)</i>		
♦ <i>Princeton Public Affairs Group (Governmental Relations Matters)</i>		
♦ <i>Animal Control (Animal Control Solutions)</i>		
♦ <i>(Township Engineer)</i>		

Local Union NO. 469 / DPW & .... Building and Grounds	Contract Negotiations.....	“	“	“
PBA 317 / Patrolmen.....	Contract Negotiations.....	“	“	“
Electronics Collection Proposal /... Reverse Logistics Group	Contract Negotiations.....	“	“	“
Litigation / Ryland Developers..... Block 14, Lots 29.02 & 29.03	Contract Negotiations.....	“	“	“
Electronics Collection Proposal /... Reverse Logistics Group	Contract Negotiations.....	“	“	“
Block 94, Lot 11 /..... Deed Restriction	Contract Negotiations.....	“	“	“
Executive Session Minutes..... • December 18, 2017 • December 26, 2017	Attorney-Client Privilege.....	“	“	“
Affordable Housing.....	Potential Litigation.....	“	“	“
Block 48, Lot 23; Block 55, Lot 33; Block 56, Lots 1, 3, 6 & 8; Block 67, Lot 2 (Solberg Aviation).....	Litigation.....	“	“	“
388 Route 22 Readington Realty..... Holdings, LLC v. Twp of Readington	Litigation.....	“	“	“

It is anticipated at this time that the stated subject matter will be made public on or about the time set forth in Exhibit “A.”

2. This Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this resolution, seconded by Mrs. Duffy with a vote of ayes all, nays none recorded.

The meeting reconvened at 7:50 p.m.

Mayor Smith led those present in the *Salute to the Flag*.

**Executive Session:**

**Personnel / Police Department**

A **MOTION** was made by Mrs. Duffy to appoint Brian Gilmurray, as Special Police Officer Class III, (to replace SPO Robert Marelli) at a rate of \$23.50 per hour, seconded by Mrs. Fort and on Roll Call vote the following was recorded:

- Mr. Albanese - Aye
- Mrs. Duffy -Aye
- Mrs. Fort -Aye
- Mr. Heller - Aye
- Mayor Smith - Aye

A **MOTION** was made by Mrs. Duffy to appoint Matthew Bullman, as Special Police Officer Class II, at a rate of \$20.00 per hour, seconded by Mr. Albanese and on Roll Call vote the following was recorded:

Mr. Albanese - Aye  
Mrs. Duffy -Aye  
Mrs. Fort -Aye  
Mr. Heller - Aye  
Mayor Smith - Aye

***Contract Negotiations / Professional Services / Lerch, Vinci & Higgins, LLP***

The following resolution was offered for consideration:

**#R-2018-15**

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR MUNICIPAL AUDITOR SERVICES***

**WHEREAS**, the Township of Readington has a need to acquire Municipal Auditing Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Lerch, Vinci & Higgins LLP has submitted a proposal indicating they will provide Municipal Auditor Services at an annual rate of \$35,800.00.

**WHEREAS**, Lerch, Vinci & Higgins LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Lerch, Vinci & Higgins LLP has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Lerch, Vinci & Higgins LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Lerch, Vinci & Higgins LLP as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / Sharon A. Dragan, Esq.***

The following resolution was offered for consideration:

**#R-2018-16**

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR TOWNSHIP ATTORNEY SERVICES***

**WHEREAS**, the Township of Readington has a need to acquire Township Attorney Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Sharon A. Dragan, Esq.(Mason, Griffin & Pierson, PC) has submitted a proposal indicating she will act as Township Attorney at an annual rate of \$109,056 based on an estimated average of 70-75 hours per month; and

**WHEREAS**, Sharon A. Dragan, Esq. (Mason, Griffin & Pierson, PC) has completed and submitted a Business Entity Disclosure Certification which certifies that Sharon A. Dragan, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Sharon A. Dragan, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Sharon A. Dragan, Esq. (Mason, Griffin & Pierson, PC) as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / McManimon & Scotland***

The following resolution was offered for consideration:

**#R-2018-17**

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
BOND ATTORNEY SERVICES***

**WHEREAS**, the Township of Readington has a need to acquire Bond Attorney Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, McManimon & Scotland, L.L.C. has submitted a proposal indicating they will provide Bond Attorney Services for rates as detailed in the contract for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

**WHEREAS**, McManimon & Scotland, L.L.C. has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon & Scotland, L.L.C. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit McManimon & Scotland, L.L.C. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with McManimon & Scotland, L.L.C. as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service Contract including the rate schedule are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / Martin Allen, Esq.***

The following resolution was offered for consideration:

**#R-2018-18**

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
TAX ATTORNEY/BANKRUPTCY SERVICES***

**WHEREAS**, the Township of Readington has a need to acquire Tax Attorney/Bankruptcy Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Martin Allen, Esq. has submitted a proposal indicating he will provide Tax Attorney/Bankruptcy Services at a rate of \$160 per hour for a total amount not to exceed the amount appropriated for this service in the approved/adopted 2018 budget.

**WHEREAS**, Martin Allen, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Martin Allen, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Martin Allen, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Martin Allen, Esq. as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / Fisher & Phillips LLP***

The following resolution was offered for consideration:

**#R-2018-19**

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
LABOR COUNSEL SERVICES***

**WHEREAS**, the Township of Readington has a need to acquire Labor Counsel Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Fisher & Phillips, LLP has submitted a proposal indicating they will provide Labor Counsel Services for rates as follows:

- Partner-Level Attorney - \$325.00 per hour.
- Senior Associate - \$260.00 per hour.
- Junior Associate - \$210.00 per hour

for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

**WHEREAS**, Fisher & Phillips, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Fisher & Phillips, LLP has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Fisher & Phillips, LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Fisher & Phillips, LLP as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / Scott Mitzner, Esq.***

The following resolution was offered for consideration:

**#R-2018-20**

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
MUNICIPAL PUBLIC DEFENDER SERVICES***

**WHEREAS**, the Township of Readington has a need to acquire Municipal Public Defender Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Scott Mitzner, Esq. has submitted a proposal indicating he will provide Municipal Public Defender Services at a rate of \$105 per hour for a total amount not to exceed the amount appropriated for this service in the approved/adopted 2018 budget.

**WHEREAS**, Scott Mitzner, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Scott Mitzner, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Scott Mitzner, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Scott Mitzner, Esq. as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / Anthony Rotunno, Esq.***

The following resolution was offered for consideration:

**#R-2018-21**

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
ALTERNATE MUNICIPAL PUBLIC DEFENDER SERVICES***

**WHEREAS**, the Township of Readington has a need to acquire Alternate Municipal Public Defender Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Anthony M. Rotunno, Esq. of Kuchinsky and Rotunno, PC. has submitted a proposal indicating he will provide Alternate Municipal Public Defender Services at a rate of \$95 per hour; and

**WHEREAS**, Anthony M. Rotunno, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Anthony M. Rotunno, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Anthony M. Rotunno, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Anthony M. Rotunno, Esq. described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / Jennifer Toth, Esq.***

The following resolution was offered for consideration:

**#R-2018-22**

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
ALTERNATE MUNICIPAL PUBLIC DEFENDER SERVICES***

**WHEREAS**, the Township of Readington has a need to acquire Alternate Municipal Public Defender Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Jennifer L. Toth, Esq. of Winegar, Wilhelm, Glynn & Roemersma has submitted a proposal indicating she will provide Alternate Municipal Public Defender Services at a rate of \$95 per hour; and

**WHEREAS**, Jennifer L. Toth, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Jennifer L. Toth, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Jennifer L. Toth, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Jennifer L. Toth, Esq. described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / Clarke•Caton•Hintz***

The following resolution was offered for consideration:

**#R-2018-23**

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL PLANNING AND LANDSCAPE ARCHITECTURAL SERVICES***

**WHEREAS**, the Township of Readington has a need to acquire Professional Planning and Landscape Architectural Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Clarke•Caton•Hintz has submitted a proposal indicating they will provide Professional Planning and Landscape Architectural Services for rates as detailed in the contract for a total amount not to exceed the amount appropriated for this service in the approved/adopted 2018 budget.

**WHEREAS**, Clarke•Caton•Hintz has completed and submitted a Business Entity Disclosure Certification which certifies that Clarke•Caton•Hintz has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Clarke•Caton•Hintz from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Clarke•Caton•Hintz as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service Contract including the rate schedule are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / AEIS***

The following resolution was offered for consideration:

**#R-2018-24**

***RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
INSPECTION SERVICES FOR THE LAKE CUSHETUNK DAM***

**WHEREAS**, there exists a need in the Township of Readington for Professional Services; and

**WHEREAS**, The Local Public Contract Law (*N.J.S.A.40A:11-1 et seq.*) requires that the Resolution hiring a professional for professional services with competitive bids must be publicly advertised.

**WHEREAS**, the Chief Financial Officer's Certification of the availability of funds is on file - (*N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Readington as follows:

1. That the following contract has been awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contract Law because the services rendered or to be performed are by persons authorized by law to practice their profession:

- *AEIS (Advanced Engineering & Inspection Services) for inspection services for the Lake Cushetunk Dam at a cost of \$17,500.00*

2. Said contract shall expire on December 31, 2018.

3. Copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection.

4. This Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / Jeffrey Surenian & Associates***

The following resolution was offered for consideration:

**#R-2018-25**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
SPECIAL LITIGATION COUNSEL SERVICES**

**WHEREAS**, the Township of Readington has a need to acquire Special Litigation Counsel Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44A-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Jeffrey R. Surenian, Esq., Jeffrey R. Surenian and Associates, LLC has submitted proposal indicating he will act as Special Litigation Counsel at the following rates: Attorney – \$185 per hour in addition to lower rates for supporting personnel; for the following matters:

Re: *Township of Readington Affordable Housing Obligations*

for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

**WHEREAS**, Jeffrey R. Surenian, Esq., Jeffrey R. Surenian and Associates, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Jeffrey R. Surenian, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Jeffrey R. Surenian, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Jeffrey R. Surenian, Esq., Jeffrey R. Surenian and Associates, LLC, as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

**A MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

**Contract Negotiations / Professional Services / River Net Computers LLC**

The following resolution was offered for consideration:

**#R-2018-26**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL COMPUTER AND PRINTER MAINTENANCE SERVICES**

**WHEREAS**, the Township of Readington has a need to acquire Professional Computer and Printer Maintenance Services; and

**WHEREAS**, River Net Computers LLC has submitted a proposal indicating they will provide Professional Computer and Printer Maintenance Services at a rate of \$220 per month (\$2640 annually) and after two (2) *no charge* on-site visits, \$49.99 per visit plus \$85 per hour for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

**WHEREAS**, the Chief Financial Officer's Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes entering into a contract with River Net Computers LLC as described herein; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

**A MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

**Contract Negotiations / Professional Services / Stephen Davis, Esq.**

The following resolution was offered for consideration:

**#R-2018-27**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR MUNICIPAL PROSECUTOR SERVICES**

**WHEREAS**, the Township of Readington has a need to acquire Municipal Prosecutor services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term "non-fair and open contract," for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Stephen Davis, Esq. has submitted a proposal indicating he will provide Municipal Prosecutor services for \$150 per hour for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

**Resolution #R-2018-27 cont'd:**

**WHEREAS**, Stephen Davis, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Stephen Davis, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Stephen Davis, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer's Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Stephen Davis, Esq. as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

**Contract Negotiations / Professional Services / Richard Cushing, Esq.**

The following resolution was offered for consideration:

**#R-2018-28**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
SPECIAL LITIGATION COUNSEL SERVICES**

**WHEREAS**, the Township of Readington has a need to acquire Special Litigation Counsel Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and

**WHEREAS**, the term "non-fair and open contract," for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44A-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

**WHEREAS**, Gebhardt & Kiefer, PC has submitted a proposal indicating they will act as Special Litigation Counsel (*Solberg Airport*) at the following rates: Partners- \$335, Associates - \$285 per hour and \$120 per hour for paralegals for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

**Resolution #R-2018-28 cont'd:**

**WHEREAS**, Gebhardt & Kiefer, PC, has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer, PC has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Gebhardt & Kiefer, PC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer's Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Gebhardt & Kiefer, PC, as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

**BE IT FURTHER RESOLVED**, that copies of this Professional Service are on file with the Municipal Clerk and are available there for public inspection; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

**Contract Negotiations / Professional Services / Princeton Public Affairs Group**

The following resolution was offered for consideration:

**#R-2018-29**

**TOWNSHIP OF READINGTON  
RESOLUTION**

**WHEREAS**, there exists a need in the Township of Readington for Professional Services; and

**WHEREAS**, the Local Public Contract Law (*N.J.S.A. 40A:11-1 et seq.*) requires that the Resolution hiring a professional for professional services without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Readington as follows:

1. That the following contract has been awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1) (a)* of the Local Public Contract Law because the services rendered or to be performed are by persons authorized by law to practice their profession:
  - *Princeton Public Affairs Group (PPAG) to represent the Township on all governmental relations matters relating to the Township's legislative and regulatory matters at a rate of \$250 per hour not to exceed \$5,000.*

**Resolution #R-2018-29 cont'd:**

2. Said contract shall expire on January 31, 2018.
3. Copies of this Professional Service Contract are on file with the Municipal Clerk and are available there for public inspection.
4. This Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

**Contract Negotiations / Professional Services / Animal Control Solutions**

The following resolution was offered for consideration:

**#R-2018-30**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR ANIMAL CONTROL SERVICES**

**WHEREAS**, the Township of Readington has a need to acquire Animal Control Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44a-20.5*; and

**WHEREAS**, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44a-8, et seq.*; and

**WHEREAS**, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500.00; and

**WHEREAS**, Animal Control Solutions has submitted a proposal indicating they will provide Animal Control Services at an annual rate of \$26,496; and

**WHEREAS**, Animal Control Solutions has completed and submitted a Business Entity Disclosure Certification which certifies that Animal Control Solutions has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Animal Control Solutions from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2018 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Animal Control Solutions as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that said contract shall expire on December 31, 2018; and

***Resolution #R-2018-30 cont'd:***

***BE IT FURTHER RESOLVED***, that copies of this Professional Service are on file with the Municipal Clerk and are available there for public inspection; and

***BE IT FURTHER RESOLVED***, that this Resolution shall take effect immediately.

A ***MOTION*** was made by Mrs. Fort to adopt this Resolution, seconded by Mr. Heller and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Professional Services / Township Engineer***

Mayor Smith stated that this matter remains in Executive Session.

***Contract Negotiations / Local Union No. 469 / DPW & Building & Grounds***

Mayor Smith stated that this matter remains in Executive Session.

***Contract Negotiations / PBA 317 / Patrolmen***

Mayor Smith stated that this matter remains in Executive Session.

***Contract Negotiations / Electronics Collection Proposal / Reverse Logistics Group***

A ***MOTION*** was made by Mrs. Fort to approve the contract, seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

***Contract Negotiations / Litigation / Ryland Developers, Block 14, Lots 29.02 & 29.03***

Mayor Smith stated that this matter remains in Executive Session.

***Contract Negotiations / Block 94, Lot 11 / Deed Restriction***

A ***MOTION*** was made by Mrs. Fort to authorize Attorney Dragan to respond to the request, seconded Mr. Albanese with a vote of ayes all, nays none recorded.

***Attorney-Client Privilege / Executive Session Minutes / December 18, 2017***

A ***MOTION*** was made by Mrs. Fort to approve the Executive Session Minutes of December 18, 2017 for content only, seconded by Mrs. Duffy with a vote of three (3) ayes, nays none recorded. Mr. Albanese and Mr. Heller abstained since they were not present at the meeting.

***Attorney-Client Privilege / Executive Session Minutes / December 26, 2017***

A ***MOTION*** was made by Mrs. Fort to approve the Executive Session Minutes of December 26, 2017 for content only, seconded by Mayor Smith with a vote of two (2) ayes, nays none recorded. Mr. Albanese, Mr. Heller and Mrs. Duffy abstained since they were not present at the meeting.

***Potential Litigation / Affordable Housing***

Mayor Smith stated that nothing was discussed.

***Litigation / Solberg Aviation / Block 48, Lot 23; Block 55, Lot 33; Block 56, Lot 1, 3, 6 & 8; Block 39, Lot 24 and Block 67, Lot 2***

Mayor Smith stated that nothing was discussed.

***Litigation / 388 Route 22 Readington Realty Holdings, LLC vs. Twp. of Readington***

Mayor Smith stated that this matter remains in Executive Session.

***CONSENT AGENDA:***

Mayor Smith read the following statement:

All items listed with an asterisk “\*” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

- \* 1. **APPROVAL OF MINUTES** of meeting of December 18, 2017, December 26, 2017 and January 2, 2018

- \* 2. ***Tax Cancellations***

The following resolution was offered for consideration:

***READINGTON TOWNSHIP***

***HUNTERDON COUNTY, STATE OF NEW JERSEY***

***RESOLUTION***

***WHEREAS***, the Readington Township Tax Collector recommends that property taxes owed for the year 2017 on the following properties be cancelled for the reasons stated:

<u>BLOCK/LOT</u>	<u>PROPERTY OWNER</u>	<u>REASON</u>	<u>AMOUNT</u>
31/37.01	Unknown	Unknown Owner	\$ 43.02
61/4.01	Unknown	Unknown Owner	195.02

***NOW THEREFORE BE IT RESOLVED*** by the Township Committee that the Tax Collector is hereby authorized to cancel \$ 238.04 from the tax records for the year 2017.

- \* 3. ***Sewer Overpayments***

The following resolution was offered for consideration:

**READINGTON TOWNSHIP**

**HUNTERDON COUNTY, STATE OF NEW JERSEY**

**RESOLUTION**

**WHEREAS**, there exist several sewer overpayments from 2017, and

**WHEREAS**, the Sewer Collector desires to apply the following overpayments to the amounts due for 2018 prior to the printing and mailing of the sewer bills:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>
4	71	\$ 110.00
4	73	111.73
6	1	48.36
13	11	440.00
13	20	20.38
13	40	110.00
14	29	58.56
18	20	5.51
21.01	14	110.76
21.01	95	110.95
21.04	211.04	10.00
21.04	507.03	74.90
21.06	201.13	5.69
21.06	507.02	55.00
21.11	7	109.37
21.12	21	115.78
21.13	15	8.31
22	40.07 C02	30.00
22	40.14 C01	6.51
22	40.16 C02	110.42
28	35.08	290.00
29	5	24.73
30.01	13	22.67
34	36.202	7.39
34	36.269	429.78
36	49.117	33.15
36	68	30.02
36	133	64.73
36	200	218.07
36.01	7	93.75
37.01	1	27.25
93	82	110.00
95	12.104	220.00
95	12.289	42.61
95	12.359	110.00
95	12.390	110.00

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Readington that the Sewer Collector is hereby authorized to apply the above-referenced 2017 sewer overpayments to 2018 sewer fees receivable.

\* 4. ***Tax Lien Redemptions***

The following resolution was offered for consideration:

***READINGTON TOWNSHIP***  
***HUNTERDON COUNTY, STATE OF NEW JERSEY***  
***RESOLUTION***

***WHEREAS***, an interested party has paid to the Tax Collector the amount necessary to redeem the lien on Block 22, Lot 63 and,

***WHEREAS***, it is the desire of the Tax Collector to refund to the lienholder the redemption amount.

***NOW THEREFORE BE IT RESOLVED*** by the Township Committee that the Treasurer be authorized to refund the redemption amount of \$13,045.26, plus a premium paid in the amount of \$3,500.00, known as Tax Sale Certificate #2014-007, to the lienholder, FWDSL & Associates, LP.

\* 5. ***Tax Lien Redemptions***

The following resolution was offered for consideration:

***READINGTON TOWNSHIP***  
***HUNTERDON COUNTY, STATE OF NEW JERSEY***  
***RESOLUTION***

***WHEREAS***, an interested party has paid to the Tax Collector the amount necessary to redeem the lien on Block 95, Lot 12.047 and,

***WHEREAS***, it is the desire of the Tax Collector to refund to the lienholder the redemption amount.

***NOW THEREFORE BE IT RESOLVED*** by the Township Committee that the Treasurer be authorized to refund the redemption amount of \$ 547.36, known as Tax Sale Certificate #2017-018, to the lienholder, Tad J. Dabrowski.

\* 6. ***2018 Sewer Rate*** – Memo dated January 8, 2018 from Michael Balogh, Tax Collector

♦ *Annual rate of \$440 per unit (\$110 per quarter)*

\* 7. ***Permit Fee Refund / Block 51, Lot 2.22***

\* 8. ***Release of Stormwater Escrow / Wilmark Building Contractors, Inc. / Block 4, Lot 57.04***

- \* 9. ***Resolution to Approve the Deed Restriction for Affordable Housing Purposes (Block 34, Lot 36.101 / 101 Sorrel Court)***

The following resolution was offered for consideration:

***#R-2018-31***

***TOWNSHIP OF READINGTON  
COUNTY OF HUNTERDON  
RESOLUTION***

***BE IT RESOLVED***, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey hereby approves the deed restriction for affordable housing purposes contained in the proposed Deed from Crystal Juban and Charles B. Garrity IV to Susan Lembo for property known as Block 34, Lot 36.101 on the official Tax map of Readington Township, also known as 101 Sorrel Court, together with all required mortgage and closing documents given to the Township of Readington necessary for the sale of the property for use as affordable housing; and.

***BE IT FURTHER RESOLVED***, that the Readington Township Mayor and/or Deputy Mayor, Township Administrator/Clerk, Township Housing Officer and Township Attorney, as applicable, are authorized to execute and deliver such deed, and all other documents, instruments and papers and to take any and all other action as they or any of them deem necessary or appropriate for the purpose of transferring the aforesaid property for affordable housing purposes in accordance with the regulations known as the Uniform Housing Affordability Controls, N.J.A.C. 5:80-26.1 et seq., and any amendments thereto. In the event that any corrective documents are required to be placed of record in the future for the Township to receive the proper affordable housing credits under the Township's third round or future share plan, they are also authorized.

***BE IT FURTHER RESOLVED*** that this Resolution shall take effect immediately.

- \* 10. ***Resolution to Approve Vacation Carryover Days from 2017***

The following resolution was offered for consideration:

***#R-2018-32***

***TOWNSHIP OF READINGTON  
RESOLUTION***

***WHEREAS***, Section 8.3 of the ***Readington Township Personnel Policies, Practices and Regulations*** permits employees to carry over vacation days of the current year, and

***WHEREAS***, permission to do so must be granted by the Township Committee, and

***WHEREAS***, current year vacation days carried over into the subsequent year must be used by March 31, 2018 and

***WHEREAS***, the following employees have requested carry-over of the vacation time noted:

***Resolution #R-2018-32 cont'd:***

<b>First Name</b>	<b>Last Name</b>	<b>Carry over Vacation hrs</b>
JAMES	AYOTTE	30
SCOTT	BABB	18.5
MICHAEL	BALOGH	42
LISA	BAUM	5
PATRICK	BROWN	18
ROBERT	BROWN	60
PATRICK	CARR	24
THOMAS	CARRO	14
DIANE	CLAPP	35
SCOTT	CRATER	60
CHRISTOPHER	DEWIRE	105
WILLIAM	DUFOSSE	62
BENJAMIN	FARNESKI	20
CARLOS	FERREIRO	48
RICHARD	GOULD	32
JOSEPH	GRECO	35
BRANDON	GRIFFITHS	10
PATRICIA	HALL	21
REBEKAH	HARMS	4.5
TROY	HELBING	24
CHRISTOPHER	HEYCOCK	36
ALEXANDER	HOOFATT	60
KENNETH	HULCHER	62.5
JOHN	INSABELLA	18
SCOTT	JESSEMAN	8
LINDA	KENNEDY	19
KAREN	KONN	27
MICHAEL	KOVONUK	6.5
HARLEAN	KUZMIW	0.25
BONNIE	LIDDANE	49.25
MICHAEL	LORENZI	40
ANTHONY	MADEANO	66
CHRISTINE	MAILLER	42
VITA	MEKOVETZ	48
DARLENE	MITCHELL	3.5
KARIN	PARKER	48
ROBERT	PAUSTIAN	8.5
BENJAMIN	PRZEWOZNY	64
STEVEN	RINDOCK	30
MARGARET	SLUTTER	10.5
JOHN	VURICKIO	16
WADE	WARNER	1.5
LAURA	WHITAKER	32.25
TERRY	WOOLVERTON	48
ALEXANDER	WRIGHT	24

- \* 11. **Payment of Bills** – (Complete bill list is on file in Clerk’s Office)

<u>Fund Description</u>	<u>Fund No.</u>	<u>Received Total</u>
CURRENT FUND	7-01	\$ 512,752.87
SEWER APPROPRIATIONS	7-02	\$ 506.01
CURRENT FUND	8-01	\$ 610,830.45
SEWER APPROPRIATIONS	8-02	\$ 100,899.33
TRUST FUNDS	X-03	\$ 140,856.19
MISC REFUND, COUNTY TAX, LIENS	X-05	\$1,049,140.32
PAYROLL DEDUCTIONS	X-06	\$ 449,392.35
REG. & LOCAL SCHOOL TAX	X-07	\$5,611,811.82
DUE TO STATE OF NJ	X-09	\$ 450.00
2017 CAP IMPROVEMENTS	X-17	<u>\$ 341,596.65</u>
<b>TOTAL OF ALL FUNDS</b>		<b>\$8,818,235.99</b>

A **MOTION** was made by Mrs. Duffy to approve the Consent Agenda, seconded by Mrs. Fort and on Roll Call vote the following was recorded:

- Mr. Albanese - Aye (with the exception of the minutes of the 12/18/17 and 12/26/17 meetings)
- Mrs. Duffy -Aye (with the exception of the minutes of the 12/26/17 meeting)
- Mrs. Fort -Aye
- Mr. Heller - Aye (with the exception of the minutes of the 12/18/17 and 12/26/17 meetings)
- Mayor Smith - Aye

**COMMENTS FROM THE PUBLIC** for items listed on the agenda only

There were none.

**CORRESPONDENCE / OTHER INFORMATION**

1. Letter dated December 15, 2017 from Frank Simpson, NJ American Water regarding ***the Matter of the Petition of NJ-American Water Company, Inc. for Approval of Increased Tariff Rates and Charges for Water and Wastewater Service; Change in Depreciation Rates and Other Tariff Modifications.*** No action taken.
2. Memorandum dated December 27, 2017 from Laura Eidsvaag, Municipal Clerk/Administrator, Borough of Califon, regarding ***Resolution Requesting Additional Angioplasty Facilities in Hunterdon County.*** No action taken.
3. Notice to Public Service Electric and Gas Customers from Matthew Weissman, Esq., General Regulatory Counsel-Rates regarding ***the Matter of the Petition of PSE&G Company for Approval of the Next Phase of the Gas System Modernization Program and Associated Cost Recovery Mechanism.*** No action taken.
4. Resolution from the Township of Lebanon regarding ***Opposition to Proposed Beekeeping Regulations.*** No action taken.
5. Letter dated January 2, 2018 from John Tomac, NJ American Water, regarding ***the Matter of the Petition of NJ American Water Company, Inc. to Change the Levels of its Purchased Water Adjustment Clause and Purchased Wastewater (Sewerage) Treatment Adjustment Clause.*** No action taken.

**NEW BUSINESS**

1. ***Bond Ordinance Providing for the Acquisition of Property (Block 63, Lot 52, Owner: Loughlin) in and by the Township of Readington, in the County of Hunterdon, New Jersey, Appropriating \$145,000 therefor and Authorizing the Issuance of \$137,750 Bonds or Notes of the Township to Finance Part of the Cost Thereof***

Administrator Mekovetz stated that the funding for this property is 50% Green Acres from the Planning Incentive Grant, 20% County Cooperative Funding and 30% from the Municipal Grant Funding; however, the Township is required to appropriate the funds to pay for the property prior to reimbursement. Mrs. Duffy stated that this is a property that the Open Space Board has worked hard on and opined that it is an excellent purchase.

The following ordinance was offered for introduction:

***BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF PROPERTY (BLOCK 63, LOT 52, OWNER: LOUGHLIN) IN AND BY THE TOWNSHIP OF READINGTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$145,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$137,750 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF***

***ORDINANCE #01-2018***

***BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF READINGTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY*** (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Township of Readington, in the County of Hunterdon, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$145,000, including the sum of \$7,250 as the down payment required by the Local Bond Law. The down payment is now available from the Capital Improvement Fund.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$137,750 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is for the acquisition of property, known as Block 63, Lot 52 (Owner: Loughlin) on the tax maps of the Township, including all related costs and expenditures necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the

***Ordinance #01-2018 cont'd:***

governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$137,750, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$19,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**Ordinance #01-2018 cont'd:**

Section 10. The Mayor, Deputy Mayor, Township Administrator/Clerk and Township Attorney, as the case may be, are authorized pursuant to N.J.S.A. 40A:12-1 *et seq.*, and any other applicable law, to prepare and sign any and all necessary documentation to effectuate the acquisition as described herein, known as Block 63, Lot 52 (Owner: Loughlin) on the tax maps of the Township, including, but not limited to, any contracts and amendments thereto and all closing documents needed to complete the acquisition of such property.

Section 11. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 12. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**A MOTION** was made by Mrs. Duffy to introduce this ordinance, seconded by Mrs. Fort and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

*The Public Hearing was scheduled for February 5, 2018 at 7:45 p.m.*

2. ***Request for Township to become a Member of the Trails Alliance to Qualify for Grants***

Mr. Heller stated that this is an organization that assists local communities, allowing them to qualify for funding for specific trails. Administrator Mekovetz suggested that for the time being it may be more appropriate for the contact member to be from the Administrator's Office in order for her to determine the work load required.

**A MOTION** was made by Mr. Heller to authorize Administrator Mekovetz to join the Trails Alliance at an annual membership of \$120 to qualify for grants, seconded by Mr. Albanese and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Duffy	-Aye
Mrs. Fort	-Aye
Mr. Heller	- Aye
Mayor Smith	- Aye

3. ***Board of Adjustment Vacancy (2<sup>nd</sup> Alternate)***

**A MOTION** was made by Mrs. Fort to appoint Sam Tropello to the Board of Adjustment, as 2<sup>nd</sup> Alternate, for a two (2) year term to expire 12/31/19, seconded by Mr. Heller with a vote of ayes all, nays none recorded.

4. **Request to Release Performance Bond / Wilmark Building Contractors, Inc. / Block 4, Lot 47** – memo dated January 10, 2018 from Rob O’Brien, Township Engineer

The following resolution was offered for consideration:

**#R-2018-33**

**TOWNSHIP OF READINGTON  
 RESOLUTION**

**WHEREAS**, Wilmark Building Contractors, Inc. did on November 29, 2017 file a written request with the Township of Readington for a release of the Cash Performance Guarantee Check #1070 in the amount of \$10,931.58 and Performance Bond #RU100355 in the amount of \$98,384.22 for work completed on Mountain Woods, Block 4 Lot 57; and

**WHEREAS**, the Township Engineer has confirmed that a certain amount of work has been done by Wilmark Building Contractors, Inc. on said property; and

**WHEREAS**, in accordance with the Municipal Land Use Law the Township may retain up to 30% of a Performance Bond to assure the completion of site work; and

**WHEREAS**, the Township Engineer has supplied a released amount for Cash Performance Guarantee Check #1070 and Performance Bond #RU100355, as indicated in his letter of January 10, 2018 based upon the Municipal Land Use Law.

<b>BOND OR CHECK</b>	<b>CURRENT BONDED AMOUNT @ 120%</b>	<b>RECOMMENDED REDUCTION FOR WORK COMPLETED</b>	<b>REMAINING PERFORMANCE GUARANTY @ 120%</b>
First Indemnity of American Ins. Co. # RU100355	\$ 98,384.22	\$ 98,384.22	\$ 0.00
Check # 1070	\$ 10,931.58	\$ 10,931.58	\$ 0.00
<b>Total</b>	<b>\$ 109,315.80</b>	<b>\$ 109,315.80</b>	<b>\$ 0.00</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, that authorization is hereby given to release Cash Performance Guarantee Check # 1070 and Performance Bond #RU100355, as recommended by the Township Engineer; and

**BE IT FURTHER RESOLVED**, that authorization is given to the Township Clerk to forward copies of this Resolution approving these released amounts to the applicant.

**A MOTION** was made by Mrs. Duffy to adopt the following resolution, *contingent upon receiving a two (2) year Maintenance Guarantee*, seconded by Mrs. Fort and on Roll Call vote the following was recorded:

- Mr. Albanese - Aye
- Mrs. Fort -Aye
- Mrs. Duffy -Aye
- Mr. Heller - Aye
- Mayor Smith - Aye

- 5. **Requests to Release Cash Performance Bond, Maintenance Bond and Escrow / Triad Tool & Die Company / Block 39, Lot 53.18** – memo dated January 10, 2018 from Rob O’Brien, Township Engineer

The following resolution was offered for consideration:

**#R-2018-34**

**TOWNSHIP OF READINGTON  
 RESOLUTION**

**WHEREAS**, Triad Tool and Die Company did on May 16, 2017 file a written request with the Township of Readington for a release of Cash Performance Guarantee Check #30639 in the amount of \$22,921.78 for work completed on Block 39, Lot 53.18; and

**WHEREAS**, the Township Engineer has confirmed that a certain amount of work has been done by Triad Tool and Die Company on said property; and

**WHEREAS**, in accordance with the Municipal Land Use Law the Township may retain up to 30% of a Performance Bond to assure the completion of site work;

**WHEREAS**, the Township Engineer has released the bond amount for Cash Performance Guarantee Check #30639 as indicated in his memorandum dated January 10, 2018 based upon the Municipal Land Use Law requirement:

<b>BOND OR CHECK</b>	<b>ORIGINAL BONDED AMOUNT</b>	<b>RECOMMEND REDUCTION FOR WORK COMPLETED</b>	<b>REMAINING PERFORM. GUARANTEE</b>
Check #30369	\$22,921.78	100%	0
<b>Total</b>	<b>\$22,921.78</b>	<b>100%</b>	<b>0</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, that authorization is hereby given to release Cash Performance Guarantee Check # 30369 and Landscape Maintenance Guaranty Check #28863 in the amount of \$8,520.00, as recommended by the Township Engineer; and

**BE IT FURTHER RESOLVED**, that authorization is given to the Township Clerk to forward copies of this Resolution approving these released amounts to the applicant.

**A MOTION** was made by Mrs. Fort to adopt the following resolution, seconded by Mrs. Duffy and on Roll Call vote the following was recorded:

- Mr. Albanese - Aye
- Mrs. Fort -Aye
- Mrs. Duffy -Aye
- Mr. Heller - Aye
- Mayor Smith - Aye

- \* 6. **2018 Sewer Rate** – Memo dated January 8, 2018 from Michael Balogh, Tax Collector

This matter was addressed under the Consent Agenda.

- \* 7. **Permit Fee Refund / Block 51, Lot 2.22**

This matter was addressed under the Consent Agenda.

- \* 8. ***Release of Stormwater Escrow / Wilmark Building Contractors, Inc. / Block 4, Lot 57.04***

This matter was addressed under the Consent Agenda.

- \* 9. ***Resolution to Approve the Deed Restriction for Affordable Housing Purposes (Block 34, Lot 36.101 / 101 Sorrel Court)***

This matter was addressed under the Consent Agenda.

- \* 10. ***Resolution to Approve Vacation Carryover Days from 2017***

This matter was addressed under the Consent Agenda.

### ***ADMINISTRATOR'S REPORT***

Administrator Mekovetz reported that she had received an email from the Beautification Committee that they will be sending letters to both property and business owners on Main Street regarding flower pots and change of season plantings and asked if the Township would absorb the cost of the mailings, or provide reimbursement. Mrs. Fort stated that she supported paying for the mailings but recommended that they tour Main Street with the Public Works Director, Scott Jesseman, to be sure that the proposed locations of the planters are appropriate for sidewalk clearance and maintenance.

### ***ATTORNEY'S REPORT***

Attorney Dragan stated that she had nothing further to report.

### ***COMMITTEE REPORTS***

#### **JOHN ALBANESE**

Mr. Albanese reported that he met with the Recreation Director and Administrator Mekovetz and will also be attending the upcoming Recreation Committee meeting.

#### **M. ELIZABETH DUFFY**

Mrs. Duffy stated that she had nothing further to report.

#### **BETTY ANN FORT**

Mrs. Fort stated that she had nothing further to report.

#### **JONATHAN HELLER**

Mr. Heller stated that he had nothing further to report.

#### **BEN SMITH**

Mayor Smith stated that he attended the Three Bridges Fire Company Installation of Officers last Saturday.

Mayor Smith reported that pursuant to a memo from the Tax Collector, all taxes for the year 2016 have been collected and with the change in the proposed 2018 tax rate, residents have been prepaying their taxes.

Mayor Smith also reported on the year-end police summary report for 2017.

***COMMENTS FROM THE PUBLIC***

Dave Olsen, Pinebank Road, commented on the electronics recycling contract listed on the agenda and asked when it may be implemented.

***COMMENTS FROM THE GOVERNING BODY***

Mr. Heller briefly commented on the proposed beekeeping regulations being put forth by the Department of Agriculture.

As there was no further business, ***A MOTION*** was made by Mrs. Duffy at 8:25 p.m. to adjourn the meeting, seconded by Mr. Heller with vote of ayes all, nays none recorded.

Respectfully Submitted:

Vita Mekovetz, *RMC/MMC/QPA*  
Municipal Clerk