

**READINGTON TOWNSHIP COMMITTEE**  
**REORGANIZATION MEETING**  
**JANUARY 6, 2020**

Sharon A. Dragan, Esq., *called the meeting to order at 6:30 p.m.* announcing that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

**PRESENT:** Mr. John Albanese, Mrs. Betty Ann Fort, Mr. Jonathan Heller, Mr. Juergen Huelsebusch and Mr. Benjamin Smith

**ABSENT:** None

**ALSO PRESENT:** Attorney Sharon Dragan, Administrator Vita Mekovetz

Sharon A. Dragan, Esq. led those present in the *Salute to the Flag*.

*Swearing in of Betty Ann Fort* as a member of the Township Committee for a three (3) year term.

Administrator Mekovetz swore in Betty Ann Fort as a member of the Township Committee for a three (3) year term.

Attorney Dragan asked for nominations for Mayor for the year 2020.

*A MOTION* was made by Mr. Smith to nominate *Jonathan Heller* for the position of Mayor for 2020, seconded by Mr. Huelsebusch and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Fort	- Nay
Mr. Huelsebusch	- Aye
Mr. Smith	- Aye
Mayor Heller	- Aye

*Administrator Mekovetz administers Oath of Office to Mayor.*

Administrator Mekovetz swore in Jonathan Heller as Mayor for the year 2020.

*A MOTION* was made by Mr. Smith to nominate *Juergen Huelsebusch* as Deputy Mayor, seconded by Mr. Albanese and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Fort	- Aye
Mr. Huelsebusch	- Aye
Mr. Smith	- Aye
Mayor Heller	- Aye

**2020 MAYOR'S COMMENTS:**

Mayor Heller read the following overview:

*GOOD EVENING AND THANK YOU ALL FOR COMING*

*FIRST AND FOREMOST, I WANT TO THANK MAYOR BETTY ANN FORT, DEPUTY MAYOR JOHN ALBANESE AND ADMINISTRATOR VITA MEKOVITZ FOR THEIR HARD WORK AND SELFLESS DEDICATION TO READINGTON TOWNSHIP IN 2019.*

*NEXT I WOULD LIKE TO THANK ALL OF THE READINGTON TOWNSHIP RESIDENTS THAT TAKE TIME AWAY FROM THEIR FAMILY, FRIENDS AND DAILY LIVES TO VOLUNTEER FOR OUR TOWNSHIP. THE VOLUNTEERISM THAT TAKES PLACE EVERY DAY IN OUR TOWN IS TRULY REMARKABLE. IT IS A TRIBUTE TO THE CHARACTER AND MORAL INTEGRITY THAT OUR RESIDENTS POSSESS. OUR FIRE DEPARTMENTS, THE RESCUE SQUAD AND OUR CERT MEMBERS ARE SELFLESS HEROES THAT BRAVE THE NIGHT SO THAT WE CAN SLEEP COMFORTABLY IN OUR HOMES. THE COMMITTEE MEMBERS FROM THE BOARD OF ADJUSTMENT, PLANNING BOARD, OPEN SPACE ADVISORY BOARD, SEWER ADVISORY COMMITTEE, RECREATION COMMITTEE, ENVIRONMENTAL COMMITTEE, BEAUTIFICATION COMMITTEE, HISTORICAL PRESERVATION COMMITTEE, MUSEUMS COMMITTEE, BOARD OF HEALTH AND READINGTON LEBANON SEWER AUTHORITY ALL DONATE UNCOUNTED HOURS OF THEIR TIME FOR THE BETTERMENT OF OUR TOWN.*

*OUR MUNICIPAL TEAMMATES IN READINGTON TOWNSHIP FROM THE POLICE DEPARTMENT, FROM BUILDINGS AND GROUNDS, FROM THE DEPARTMENT OF PUBLIC WORKS, FROM OUR LIBRARIANS AND OUR MUNICIPAL BUILDING TEAMMATES ARE ALL DEDICATED AND CARING CONTRIBUTORS TO OUR WONDERFUL TOWN. I HAVE TRULY ENJOYED MEETING THEM, TALKING TO THEM AND LEARNING WHAT EACH AND EVERY ONE OF THEM CONTRIBUTES TO THE GREATER GOOD OF READINGTON.*

*OUR PROFESSIONALS, THE LAWYERS, ENGINEERS, PLANNERS, ACCOUNTANTS AND ADVISORS WORK DILIGENTLY TO HELP US MAINTAIN READINGTONS CHARACTER AND GUIDE US THROUGH THE TROUBLED WATERS OF MUNICIPAL GOVERNMENT.*

*MY WIFE PATTI AND I HAVE LIVED IN TOWN FOR 26 YEARS. WE WERE MARRIED IN OUR YARD BY MAYOR RON MONACO. WE HAVE EXPERIENCED THE PROFESSIONALISM, COURTESY AND CARING THAT THE WORKING TEAMMATES AND VOLUNTEERS OF READINGTON EXUDE IN THE PERFORMANCE OF THEIR RESPECTIVE DUTIES. UNFORTUNATELY, THAT INCLUDES SEVERAL VISITS TO OUR HOME FROM THE FIRE DEPARTMENT AND POLICE DEPARTMENT, NOT TO MENTION THE LATE NIGHT DPW PLOW DRIVERS OUT CLEANING OUR STREETS IN ALL KINDS OF UGLY WEATHER. I CAN ALSO ADD A RECENT RIDE IN OUR FIRST AID SQUADS AMBULANCE, ALL IN THE INTEREST OF RESEARCHING OUR EMERGENCY PREPAREDNESS.*

*WE ALL SLEEP BETTER AT NIGHT KNOWING THAT THEY ARE THERE BEHIND THE SCENES DOING WHAT THEY DO FOR THE BENEFIT OF ALL READINGTON RESIDENTS.*

*I WOULD LIKE TO THANK ALL TEAMMATES AND VOLUNTEERS AGAIN FOR ALL THAT THEY DO. THEY ARE ALL UNDERAPPRECIATED AND OVERWORKED.*

*2019 WAS A GOOD YEAR. THERE WERE SOME TUMULTUOUS TIMES, BUT OVERALL A GOOD YEAR. I WANT TO THANK BETTY ANN, VITA AND JOHN AGAIN FOR GUIDING US THROUGH THE POTHOLES AND PITFALLS THAT SEEMED TO APPEAR ON A WEEKLY BASIS.*

*AFFORDABLE HOUSING WAS A MAJOR TOPIC OF DISCUSSION IN TOWN WITH THE START OF THE WILLOWS AT NELSON STREET. CURRENTLY THE PROJECT IS UNDER CONSTRUCTION WITH THE ANTICIPATED OPENING OF THE APARTMENTS LATER THIS YEAR.*

*2019 WAS A GOOD YEAR FOR OPEN SPACE LAND ACQUISITION. THE 35 ACRE GALLO PROPERTY ON RIDGE ROAD WAS DONATED TO THE TOWNSHIP. THE 30 ACRE LORENZEN PROPERTY ON DREAHOOK ROAD WAS FINALLY CLOSED WITH OUR TRANSCO MONEY. THE 106 ACRE SAUMS PROPERTY ON ROCKAFELLOW MILLS ROAD IS CURRENTLY UNDER CONTRACT.*

*HUNTERDON COUNTY IS ALSO WORKING TOWARDS THE PURCHASE OF TWO BROKAW PROPERTIES ON ROCKAFELLOW MILLS ROAD, TOTALLING 29 ACRES. WE PARTNERED WITH THE COUNTY TO PURCHASE THE 14.6 DELANEY PROPERTY ON FOOTHILL ROAD AS A PART OF THE ROUND MOUNTAIN SECTION OF TOWN.*

*2019 SAW THE ADDITION OF SEVERAL NEW BUSINESSES. THE FARM OPENED UP AND NOW OFFERS SEVERAL AFFORDABLE HOUSING APARTMENTS AND CURRENTLY HAS A NAIL SALON AND BRIDAL DRESS SHOP. PROFETA COMPLETED THEIR NEW BUILDING AND HAS BEEN OPEN FOR BUSINESS. VERONA PURCHASED THE OLD WALMART BUILDING AND IS PREPARING FOR THEIR OPENING. QUICK CHEK IS CURRENTLY EXPANDING THEIR HEADQUARTERS. KAREN'S DOLL HOUSE STORE HAS OPENED. TWO NEW RESTAURANTS OPENED, STANTON ITALIAN TABLE AND CHEF'S TABLE AND THE BUILDER.*

*READINGTON TOWNSHIP IN 2019 IS ONE OF ONLY 53 COMMUNITIES IN THE STATE TO ACHIEVE SILVER STATUS IN THE SUSTAINABLE JERSEY PROGRAM. A PROGRAM EMPOWERING COMMUNITIES TO BUILD A BETTER WORLD FOR FUTURE GENERATIONS.*

*2020 BRINGS US THE START OF A NEW DECADE AND A NEW YEAR.*

*I HAVE BEEN ASKED ABOUT MY VISION AND MY GOALS AS MAYOR. I QUITE FRANKLY LIKE READINGTON TOWNSHIP EXACTLY THE WAY IT IS AND HAS BEEN FOR THE LAST 26 YEARS I HAVE LIVED HERE. I WAS NOT ABLE TO COME UP WITH ANY GRANDIOSE OR GLAMOROUS PROJECTS OR GOALS. THERE IS A LOT OF UNFINISHED WORK AND LONG TERM GOALS THAT I THINK THE TOWNSHIP COMMITTEE, BOTH PAST AND PRESENT, WOULD LIKE TO BRING TO CLOSURE. WE HAVE SPENT COUNTLESS HOURS AND TOO MUCH MONEY TO REACH THOSE DESIRED RESULTS.*

*WITH THE BEGINNING OF A NEW YEAR AND A NEW DECADE WE ARE REACHING OUT TO THE OWNERS OF SOLBERG AIRPORT TO BEGIN MEDIATION MEETINGS WITH THE HOPES OF ATTAINING AN AMICABLE AND MUTUALLY BENEFICIAL AGREEMENT WITH THE FAMILY MEMBERS.*

*AFFORDABLE HOUSING, WE HAVE BEEN WORKING ON SINCE 1985. WE HAVE BEEN IN COMPLIANCE IN ROUND 1 AND ROUND 2. RECENTLY WE CAME TO AN AGREEMENT WITH THE FAIR SHARE HOUSING AUTHORITY. WE ARE CURRENTLY WAITING FOR OUR DAY IN COURT TO REACH FINAL APPROVAL OF OUR ROUND 3 OBLIGATIONS. NELSON STREET WILL BE OCCUPIED SOME TIME THIS YEAR. SEVERAL OTHER PROPERTIES ARE CURRENTLY UNDER VARYING STAGES OF NEGOTIATIONS TO HELP READINGTON MEET OUR AFFORDABLE HOUSING OBLIGATIONS.*

*THE TOWNSHIP COMMITTEE IS ALSO CONCERNED WITH OUR DEBT AND WE ARE ACTIVELY RESEARCHING WAYS TO REDUCE OUR OVERALL DEBT AND OUR DEBT SERVICE.*

*WE ANTICIPATE THE OPENING OF SEVERAL NEW BUSINESSES IN 2020. VERONA SHOULD BE HIRING UP TO 100 PEOPLE FOR ITS NEW BUSINESS. THE FARM IS ANTICIPATING NEW BUSINESSES FOR ITS PROPERTY. QUICK CHEK WILL BEGIN CONSTRUCTION OF ITS NEW CONVENIENCE STORE AND GAS STATION ON COUNTY LINE ROAD AND ROUTE 22. THE READINGTON HOP FARM IS ANTICIPATING OPENING ITS TASTING ROOM THIS YEAR. THE 388 REALTY PROPERTY ON ROUTE 22 WAS RECENTLY PURCHASED BY A NEW DEVELOPER AND WE ANTICIPATE SEEING PLANS FOR THAT PROJECT. WE ARE CURRENTLY MEETING WITH THE OWNERS OF THE GABLES AND THE WHITEHOUSE DINER ABOUT POTENTIAL IMPROVEMENTS AND ADDITIONS TO THAT PROPERTY.*

*THE TOWNSHIP IS CURRENTLY WORKING ON MODIFYING AND UPDATING OUR ORDINANCES. WE ARE WORKING ON A NEW TREE ORDINANCE, A REVISED SIGN ORDINANCE AND REVIEWING OUR ZONING ORDINANCES. ALL OF THIS IS BEING DONE TO CREATE A BETTER ENVIRONMENT FOR POTENTIAL NEW BUSINESSES.*

*OUR COUNTY MANDATED TAX REVALUATION IS CURRENTLY UNDERWAY AND EACH BUSINESS AND RESIDENCE IN TOWN WILL BE REASSESSED TO MORE EQUALLY DISTRIBUTE THE TAX VALUES IN TOWN. THE TAX REVALUATION WILL CONTINUE INTO 2021.*

*OUR NEW NEIGHBOR UNICOM GLOBAL HAS BEEN QUIET, BUT THE TOWNSHIP COMMITTEE PLANS ON OPENING THE LINES OF COMMUNICATION TO DETERMINE IF WE CAN PARTNER WITH THEM TO HELP THEIR BUSINESS GROW.*

*I WOULD LIKE TO CLOSE BY STATING THAT THE TOWNSHIP COMMITTEE WANTS TO OPEN THIS NEW DECADE AND THE NEW YEAR BY HELPING TO CREATE A BETTER UNDERSTANDING BETWEEN THE RESIDENTS AND ALL THE VOLUNTEERS, PROFESSIONALS AND TEAMMATES THAT MAKE UP OUR MUNICIPAL GOVERNMENT. WE WANT EVERYONE TO UNDERSTAND WHAT THE TOWNSHIP GOVERNMENT IS ATTEMPTING TO DO WITH ITS CURRENT MASTER PLANS AND NEW ORDINANCES. WE ARE YOUR NEIGHBORS AND YOUR FRIENDS, WE WORK TOGETHER TO MAKE READINGTON TOWNSHIP A LASTING PLACE FOR ALL OF US TO ENJOY. WE PAY THE SAME TAX BASE AS YOU DO, WE DRIVE THE SAME ROADS THAT YOU DO, OUR CHILDREN ATTENDED THE SAME SCHOOLS THAT YOUR KIDS DO. WE SHOP AT THE SAME STORES AND EAT AT THE SAME RESTAURANTS THAT YOU DO. WE WANT TO MAINTAIN THE SAME RURAL CHARACTER OF THE TOWN THAT BROUGHT ALL OF US HERE IN THE FIRST PLACE.*

*BUT, WE ARE BEING FORCED BY THE NJ SUPREME COURT AND THE INACTION OF NJ STATE LEGISLATORS TO COMMIT TO UNREALISTIC AFFORDABLE HOUSING OBLIGATIONS. TO MAKE UNWANTED CHANGES TO OUR TOWN. IT IS GOING TO HAVE A PROFOUND AFFECT ON OUR SCHOOLS, OUR TAXES, THE TRAFFIC ON OUR ROADS, MUNICIPAL SERVICES AND THE LOOK OF OUR TOWN. WE ARE ALL WORKING TO TRY TO MINIMIZE THE AFFECTS THAT AFFORDABLE HOUSING IS GOING TO HAVE ON OUR TOWN. WE HAVE A LIMITED BUDGET AND LIMITED TOOLS AVAILABLE TO US TO WORK WITH. BUT WE DO HAVE A PLAN.*

*WE WOULD LIKE TO BRING BACK THE TOWN HALL MEETINGS TO REACH OUT TO OUR NEIGHBORS AND FRIENDS THAT MAY NOT BE ACTIVELY INVOLVED IN OUR TOWN POLITICS AND ASK THEM TO BRING THEIR QUESTIONS AND CONCERNS TO US. WE ARE WORKING ON POTENTIAL SITES; POSSIBLY THREE BRIDGES WOULD BE THE FIRST STOP. IF THESE TOWN HALL MEETINGS ARE FRUITFUL AND WELL ATTENDED, WE WILL CONTINUE THE EFFORT.*

*THE TOWNSHIP COMMITTEE IS LOOKING FORWARD TO MEETING THE TOWNS NEEDS AND ACHIEVING THE BEST POSSIBLE OUTCOME FOR ALL OF US WHO LOVE READINGTON TOWNSHIP.*

*THANK YOU NEIGHBORS!*

**REORGANIZATION:**

1. **2020 Appointments**

The following resolution was offered for consideration:

**#R-2020-01**

**TOWNSHIP OF READINGTON  
 RESOLUTION**

**BE IT RESOLVED**, that the following appointments are made for the year 2020:

**2020 APPOINTMENTS**

<b><u>POSITION</u></b>	<b><u>APPOINTMENT</u></b>	<b><u>TERM/YEARS</u></b>
DEPUTY MAYOR.....	JUERGEN HUELSEBUSCH .....	ONE YEAR
TOWNSHIP ATTORNEY.....	SHARON A. DRAGAN.....	ONE YEAR
TOWNSHIP ENGINEER.....	ROBERT CLERICO .....	ONE YEAR
TOWNSHIP AUDITOR.....	LERCH, VINCI & HIGGINS, LLP.....	ONE YEAR
MUNICIPAL JUDGE.....	GERARD SHAMEY.....	THREE YEARS
TOWNSHIP PROSECUTOR.....	STEPHEN DAVIS.....	ONE YEAR
ALTERNATE TWP PROSECUTOR.....	BRIAN DAVIS.....	ONE YEAR
ALTERNATE TWP PROSECUTOR.....	CHRISTOPHER BATEMAN.....	ONE YEAR
PUBLIC DEFENDER.....	SCOTT MITZNER.....	ONE YEAR
ALTERNATE PUBLIC DEFENDER.....	ANTHONY ROTUNNO .....	ONE YEAR
ALTERNATE PUBLIC DEFENDER.....	JENNIFER TOTH.....	ONE YEAR
DEPUTY TOWNSHIP CLERK.....	KARIN M. PARKER .....	ONE YEAR
ASSESSMENT SEARCH OFFICER.....	VITA MEKOVETZ.....	ONE YEAR
PUBLIC AGENCY COMPLIANCE OFFICER.....	VITA MEKOVETZ.....	ONE YEAR
HOUSING MUNICIPAL LIAISON & ADMINISTRATIVE AGENT .....	CHRISTINE DEY.....	ONE YEAR
BOARD OF ADJUSTMENT.....	DIANA HENDRY.....	THREE YEARS
	CHRISTINA ALBRECHT .....	THREE YEARS
	KAREN MITTLEMAN .....	TWO YEARS
	STEVE NEES (1 <sup>ST</sup> ALT).....	ONE YEAR
	CHAD MAURER (2 <sup>ND</sup> ALT).....	TWO YEARS
BOARD OF HEALTH:.....	JOHN KALINCH .....	THREE YEARS
	SUSAN MASINDA .....	THREE YEARS
	WENDY SHEAY (2 <sup>ND</sup> ALT).....	TWO YEARS
DOG LICENSING OFFICIAL.....	MEG SLUTTER .....	ONE YEAR
DOG WARDEN.....	ANIMAL CONTROL SOLUTIONS .....	ONE YEAR
ENVIRONMENTAL COMMISSION CHAIR .....	NEIL HENDRICKSON .....	ONE YEAR

**Resolution #R-2020-01 cont'd:**

<u>POSITION</u>	<u>APPOINTMENT</u>	<u>TERM/YEARS</u>
ENVIRONMENTAL COMMISSION .....	STEVEN FOSTER .....	THREE YEARS
	JUDITH TUTELA .....	THREE YEARS
	TODD TERRICONE.....	TWO YEARS
	JERRY COOK .....	ONE YEAR
	JEFF CHARNEY (2 <sup>ND</sup> ALT) .....	TWO YEARS
	ROBERT BECKER (1 <sup>ST</sup> ALT).....	ONE YEAR
FLOOD VERIFICATION OFFICIAL .....	LAURA WHITAKER.....	ONE YEAR
HISTORIC PRESERVATION.....	STEVE NEES (2 <sup>ND</sup> ALT) .....	TWO YEARS
LIBRARY ADVISOR.....	RONALD P. MONACO.....	ONE YEAR
FUND COMMISSIONER.....	VITA MEKOVETZ.....	ONE YEAR
PERS/PFRS CERTIFYING OFFICER .....	VITA MEKOVETZ.....	ONE YEAR
PLANNING BOARD.....	JONATHAN HELLER .....	(CLASS I)....ONE YEAR
	JOHN ALBANESE.....	(CLASS III)..... ONE YEAR
	CHERYL FILLER .....	(CLASS IV)..... FOUR YEARS
	ADAM MUELLER.....	(CLASS IV)..... FOUR YEARS
	TANYA ROHRBACH.....	(1 <sup>ST</sup> ALT).....TWO YEARS
TOWNSHIP PHYSICIAN.....	THE DOCTOR IS IN .....	ONE YEAR
ALTERNATE TWP. PHYSICIAN.....	THE DOCTOR IS IN .....	ONE YEAR
POLICE OFFICER (SPECIAL).....	MATTHEW BULLMAN... (CLASS II).....	ONE YEAR
	JOHN HARRIS.....	(CLASS II)... ONE YEAR
	BRIAN GILMURRAY.....	(CLASS III).... ONE YEAR
	ANTHONY ADAMS.....	(CLASS I).... ONE YEAR
PROPERTY CERTIFICATION OFFICIAL .....	CHRISTINA SCHWARTZ .....	ONE YEAR
RECREATION COMMITTEE:.....	SHARON BOBNAR-BECKER.....	ONE YEAR
	BILL QUINN.....	ONE YEAR
	KEN GROEL .....	ONE YEAR
	MARK TOMAN .....	ONE YEAR
	MELISSA ADAMS.....	ONE YEAR
	JOHN HUNT.....	ONE YEAR
	ALLISON QUINTARD .....	ONE YEAR
MUNICIPAL RECYCLING COORDINATOR.....	SCOTT JESSEMAN .....	ONE YEAR
RLSA REPRESENTATIVE ... ..	CHARLES WESTFIELD .....	FIVE YEARS
SEWER ADVISORY COMMITTEE .....	CRAIG VILLA .....	ONE YEAR
	RONALD P. MONACO.....	ONE YEAR
	DAVID OLSEN .....	ONE YEAR
STREET NAMING COMMITTEE .....	STEPHANIE B. STEVENS.....	ONE YEAR
TAX SEARCH OFFICER.....	MICHAEL BALOGH .....	ONE YEAR
AGRICULTURAL LAND ADVISORY COMM. ....	KRISTEN DOYLE .....	THREE YEARS
MUSEUM COMMITTEE.....	SARAH JOHN .....	THREE YEARS
	RENE RAO .....	THREE YEARS

**Resolution #R-2020-01 cont'd:**

<u>POSITION</u>	<u>APPOINTMENT</u>	<u>TERM/YEARS</u>
OPEN SPACE ADVISORY BOARD.....	JUERGEN HUELSEBUSCH.....	THREE YEARS
	CHRISTOPHER JOHN.....	THREE YEARS
	MARIO ORLANDI.....	THREE YEARS
	ADAM MUELLER.....	THREE YEARS
	EMANUEL BOLA (1 <sup>ST</sup> ALT).....	TWO YEARS
	JOHN KLOTZ (2 <sup>ND</sup> ALT).....	ONE YEAR
OPEN SPACE ADVISORY CHAIR.....	JUERGEN HUELSEBUSCH.....	ONE YEAR
OPEN SPACE ADVISORY VICE-CHAIR.....	JULIA C. ALLEN.....	ONE YEAR
CHIEF OF CHIEFS.....	WILLIAM APSLEY.....	ONE YEAR

**EMERGENCY MANAGEMENT**

COORDINATOR.....	FRANK VENEZIALE.....	TERM EXP. 12/31/21
DEPUTY COORDINATOR.....	CHIEF JOE GRECO .....	ONE YEAR
DEPUTY COORDINATOR.....	BJ APGAR.....	ONE YEAR
VOLUNTEER DEPUTY.....	LILY SCHEIER.....	ONE YEAR
CERT COORDINATOR.....	PAUL GRASSIE.....	ONE YEAR
SECRETARY.....	IRENE NOVAK.....	ONE YEAR
MAYOR.....	JONATHAN HELLER.....	ONE YEAR
TWP. ADMINISTRATOR .....	VITA MEKOVETZ.....	ONE YEAR
CONSTRUCTION OFFICIAL .....	ANGELA DEVOE.....	ONE YEAR
BOARD OF HEALTH MEMBER .....	ROBERT COLBURN .....	ONE YEAR
TOWNSHIP SOCIAL SERVICES.....	CHRISTINE DEY.....	ONE YEAR
TOWNSHIP PLANNING BOARD.....	JOHN ALBANESE .....	ONE YEAR
FIRE CHIEF.....	WILLIAM APSLEY .....	ONE YEAR
WHITEHOUSE STATION FIRST AID	WHITEHOUSE STATION FIRST AID	ONE YEAR
DIRECTOR OF PUBLIC WORKS.....	SCOTT JESSEMAN .....	ONE YEAR
TOWNSHIP ATTORNEY.....	SHARON A. DRAGAN.....	ONE YEAR
TOWNSHIP ENGINEER... ..	ROBERT CLERICO .....	ONE YEAR
READINGTON TOWNSHIP SCHOOLS....	DON RACE .....	ONE YEAR
READINGTON TOWNSHIP SCHOOLS....	JONATHAN HART.....	ONE YEAR
BUILDINGS & GROUNDS .....	SCOTT JESSEMAN .....	ONE YEAR

**A MOTION** was made by Mr. Smith to adopt this Resolution, seconded by Mr. Huelsebusch and on Roll Call vote the following was recorded:

- Mr. Albanese - Aye
- Mrs. Fort - Aye
- Mr. Huelsebusch - Aye
- Mr. Smith - Aye (Mr. Smith recused himself from the vote of Christina Albrecht to the BOA)
- Mayor Heller - Aye

2. **2020 Committee Appointments Resolution by the Mayor**

The following resolution for consideration:

**#R-2020-02**

**TOWNSHIP OF READINGTON  
RESOLUTION**

**BE IT RESOLVED**, by the Mayor of Readington Township, that the following Committee assignments be made for the year 2020:

**John Albanese:**

Planning Board / Affordable Housing  
Recreation  
Social Services

**Betty Ann Fort:**

Historic Preservation / Museums  
Zoning  
Emergency Services / Fire Official  
Library Services

**Jonathan Heller**

Construction & Code Enforcement  
Environmental Commission  
Engineering / Roads / Buildings & Grounds / Recycling

**Ben Smith:**

Finance  
Police Department  
Sewer Advisory  
Municipal Court

**Juergen Huelsebusch:**

Farmland / Open Space Advisory Board / Agricultural Advisory Committee  
Board of Health

**Entire Township Committee**

Township Clerk

**A MOTION** was made by Mr. Smith to adopt this Resolution, seconded by Mr. Albanese and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Fort	- Aye
Mr. Huelsebusch	- Aye
Mr. Smith	- Aye
Mayor Heller	- Aye

**CONSENT AGENDA:**

Mayor Heller made the following statement:

All items listed with an asterisk “\*” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.



- \* 1. ***Resolution Authorizing the Adoption of the Cash Management Plan for the Year 2020***

The following resolution was offered for consideration:

**#R-2020-03**

***RESOLUTION AUTHORIZING THE ADOPTION OF THE CASH MANAGEMENT PLAN FOR THE YEAR 2020***

***WHEREAS***, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5, et seq. requires that municipalities adopt a Cash Management Plan which is designed to assure, to the extent practical, investment of local funds in interest bearing accounts and other permitted investments; and

***WHEREAS***, the Cash Management Plan must include:

1. The designation of a public depository or depositories.
2. The authorization for investments as permitted by various applicable laws.
3. The annual submission of the Cash Management Plan to the governing body, which must be approved by a majority vote.
4. An annual audit of the Cash Management Plan.
5. That when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed.

***NOW, THEREFORE, BE IT RESOLVED*** by the Township Committee of the Township of Readington that the attached Cash Management Plan is hereby adopted for the year 2020.

***Cash Management Plan  
2020***

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***Resolution #R-2020-03 cont'd:***

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S. A.40A: 5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Township of Readington, pending the use of such funds for the intended purposes. The plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.**

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Readington:
1. Current Fund
    - a. Current
    - b. Claims
    - c. Payroll
  2. Treasurer’s Trust
    - a. Developers Escrow
    - b. Government Grant
    - c. Recreation
    - d. Driveway Apron
    - e. Public Library
    - f. Losap
    - g. Maintenance Guarantee
    - h. Museum
    - i. Rent Security
    - j. Unemployment
    - k. General Trust
    - l. Payroll Agency
    - m. Housing
    - n. POAA
    - o. Board of Health Escrow
    - p. Open Space
    - q. Forfeited Property
  3. Dog License
  4. General Capital
  5. Public Assistance
  6. Sewer Operating & Expansion
- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Readington, Specifically:
1. Deferred Compensation
  2. Municipal Court
    - a. Fines Account
    - b. Bail Accounts

***Resolution #R-2020-03 cont'd:***

**III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF READINGTON AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.**

The Chief Financial Officer of the Township of Readington and the Treasurer are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Readington are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

**IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

TD BANK  
NJ CASH MANAGEMENT FUND  
WELLS FARGO BANK  
PNC BANK  
INVESTORS SAVINGS  
PEAPACK GLADSTONE BANK  
UNITY BANK

All depositories must conform to the Government Unit Deposit Protection Act (GUDPA), and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Township funds on deposit.

**V. DEPOSIT OF FUNDS**

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A: 5-15, into appropriate fund operating accounts. Non-interest bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes, regulating such funds. Payroll, Developers' Escrow, Professional Fees Escrow, Performance Bond deposits and other agency funds, which represent funds of individuals and other organizations held by the Township shall be deposited in regular interest bearing checking accounts, unless applicable State statutes direct otherwise. Grant funds shall be deposited in accordance with the regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided an agreement between the Township and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge. Said agreement shall be reviewed on an annual basis.

***Resolution #R-2020-03 cont'd:***

**VI. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Officials of the Township, referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Officials referred to in Section III above.

FNC - FINANCIAL NORTHEASTERN COMPANIES  
GIBRALTAR SECURITIES CO.

**VII. INVESTMENT INSTRUMENTS AND PROCEDURE**

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
  2. Government money market mutual funds;
  3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
  4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the School district is located;
  5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
  6. Local government investment pools;
  7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52: 18A-90.4); or
  8. Agreements for the repurchase of fully collateralized securities if:
    - a. The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
    - b. The custody of collateral is transferred to a third party;
    - c. The maturity of the agreement is not more than 30 days;
    - d. The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); ND
    - e. A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and Local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An Investment Company or investment trusts:

***Resolution #R-2020-03 cont'd:***

- a. Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1, et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- b. The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. Which has:
- d. Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
- e. investing in U.S. Government securities for at least the most recent past 60 Months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. Which is managed in accordance with 17 C.F.R. sec. 270.2a.7;
- b. Which is rated in the highest category by a nationally recognized statistical rating organization; which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by U.S. Government securities;
- c. Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- d. Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonable be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- e. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank, located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B: Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:



***Resolution #R-2020-03 cont'd:***

**I. CHANGE FUNDS**

Change funds have been established by past resolutions of the governing body to provide change to taxpayers making payments to the following departments:

Tax Office	\$ 150.00
Municipal Court	\$ 200.00
Police Department	\$ 100.00
Department of Public Works	\$ 100.00
Township Clerk/ Animal Control License Official	\$ 100.00

**XII. BONDING**

The following officials shall be covered by individual or blanket surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer  
Treasurer  
Tax Collector  
Assistant Tax Collector  
Municipal Magistrate  
Court Administrator  
Deputy Court Administrator

Staff members of the Department of Finance and Tax Collection not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond.

**XIII. COMPLIANCE**

The Cash Management Plan of the Township of Readington shall be subject to the approval of the Township Attorney, and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-4.

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of Township funds shall deposit them as instructed by this Cash Management Plan, and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or and department thereof, the applicable State regulations shall apply.

**XIV. REPORTING REQUIREMENTS.**

By the tenth day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any permitted investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The Name of any institution holding funds of the Township as a permitted investment.
- B. The amount of investments purchased or sold during the immediately preceding month.
- C. The class or type of investment purchased.
- D. The book value of such investments
- E. The earned income on such permitted investment. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.

***Resolution #R-2020-03 cont'd:***

- F. The fees incurred to undertake such permitted investments.
- G. The market value of all permitted investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township.

**XV. TERM OF PLAN.**

This Plan shall be in effect from January 1, 2020 to December 31, 2020. Attached to this Plan is a resolution of the governing body of the Township of Readington approving this Plan for such a time period. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Committee, the Designated Official (s) is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan. The amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

- \* 2. ***Resolution authorizing check signing of Current/Municipal account checks for Readington Township for 2020***

The following resolution was offered for consideration:

***#R-2020-04  
TOWNSHIP OF READINGTON  
CHECK SIGNATURE RESOLUTION***

***BE IT RESOLVED***, that the following officials be authorized to sign our Current/Municipal Account checks for the Township of Readington for the year 2020:

- ◆ Treasurer
- ◆ Mayor
- ◆ Municipal Clerk
- ◆ Deputy Mayor
- ◆ Chief Financial Officer
- ◆ Administrator
- ◆ Deputy Clerk

- \* 3. ***Temporary Budget & Sewer Utility Temporary Budget Resolution***

The following resolution was offered for consideration:



**#R-2020-05**

***TOWNSHIP OF READINGTON RESOLUTION  
 TEMPORARY BUDGET 2020***

<u>ACCOUNT</u>	<u>SALARIES&amp; WAGES</u>	<u>OTHER EXPENSES</u>
<b>CURRENT FUND:</b>		
Administrative & Executive Mayor & Committee	\$ 94,659.00 8,800.00	\$ 27,000.00
Elections		3,500.00
Financial Administration	54,397.00	2,250.00
Audit Services		10,375.00
Assessment of Taxes	22,740.00	1,625.00
Revision of Tax Map		16,250.00
Collection of Taxes	21,607.00	6,000.00
Legal Services		125,000.00
Prosecutor		13,000.00
Engineering		57,500.00
Buildings and Grounds	64,747.00	27,500.00
Planning Board	8,017.00	1,500.00
Board of Adjustment	24,376.00	2,750.00
Environmental Commission	307.00	1,125.00
Consultants		28,750.00
General Liability Insurance		121,792.00
Employee Group Health		530,749.00
Workers Compensation		56,350.00
Waste Collection/Recycling	6,193.00	175,000.00
Fire Companies/Rescue Squad		88,575.00
Police	731,000.00	72,500.00
School Crossing Guards	4,250.00	
Streets and Roads	370,930.00	101,500.00
Snow Removal		32,500.00
Tree Care		7,500.00
Street Lighting		10,000.00
Board of Health	11,900.00	9,500.00
Emergency Management	3,000.00	1,250.00
Animal Control		1,250.00
Public Assistance/Housing	18,307.00	500.00

Recreation	35,280.00	10,000.00
Free County Library	33,163.00	2,125.00
Senior Transportation		1,500.00
Museum Committee	6,761.00	4,500.00
Historic Preservation Commission		200.00
Construction Code Official	88,918.00	11,250.00
Celebration of Public Events		2,125.00
Fire Hydrant Service		21,250.00
Electricity		33,000.00
Telephone		18,000.00
Fuel Oil		2,125.00
Gasoline		29,500.00
Contingent		750.00
Social Security		129,225.00
Pension Plans		289,937.00
SUI		1,250.00
DCRP		3,000.00
LOSAP		18,750.00
Municipal Court	30,000.00	5,250.00
Uniform Fire Safety	15,692.00	9,750.00
Public Defender		<u>3,250.00</u>
<b>TOTALS</b>	<b><u>\$1,655,044.00</u></b>	<b><u>\$2,129,828.00</u></b>

**SEWER UTILITY**

<b><u>ITEM</u></b>	<b><u>OTHER EXPENSES</u></b>
Other Expenses	\$ 52,760.00
Service Fees	352,490.00
Surplus General Budget	<u>31,250.00</u>
<b>TOTALS</b>	<b><u>\$ 436,500.00</u></b>

\* 4. *Resolution to set delinquent tax interest rate for 2020*

The following resolution was offered for consideration:

**#R-2020-06**

**TOWNSHIP OF READINGTON  
RESOLUTION FIXING INTEREST RATES ON DELINQUENT TAXES  
FOR CALENDAR YEAR 2020**

**BE IT RESOLVED**, that pursuant to R.S. 54:4-67, the Township Committee of the Township of Readington, County of Hunterdon and State of New Jersey hereby fixes the rate of interest to be charged on delinquent taxes for calendar year 2011 at the rate of eight percent (8%) per annum on the first \$1,500.00 of delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of delinquency.

**BE IT FURTHER RESOLVED**, that notwithstanding the above provision, no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable according to the laws in such cases made and provided. If such payment is not made within the ten (10) day grace period, the above rate of interest shall run and accrue from the original due date of such taxes.

**BE IT FURTHER RESOLVED**, that the same interest calculations for delinquent tax collections be applied to sewer utility accounts with the exception that the grace period be thirty (30) days.

**BE IT FURTHER RESOLVED**, that any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year shall be so charged an additional rate of interest of six percent (6%) against the delinquency.

\* 5. **Resolution designating official newspapers for 2020**

The following resolution was offered for consideration:

**#R-2020-07**

**TOWNSHIP OF READINGTON  
RESOLUTION**

**BE IT RESOLVED**, that the Readington Township Committee does hereby designate the following newspapers as its official newspapers for the year 2020:

- ◆ **Hunterdon County Democrat**
- ◆ **Courier News**
- ◆ **Hunterdon Review**
- ◆ **Star Ledger**
- ◆ **Express Times**

\* 6. **Professional Services Resolution**

The following resolution was offered for consideration:

**#R-2020-08**

**TOWNSHIP OF READINGTON  
RESOLUTION**

**WHEREAS**, there exists a need in the Township of Readington for Professional Services;  
and

**WHEREAS**, the Local Public Contract Law (*N.J.S.A. 40A:11-1 et seq.*) requires that the Resolution hiring a professional for professional services without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Readington as follows:

1. That the following contracts have been awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-6(1) (a)* of the Local Public Contract Law because the services rendered or to be performed are by persons authorized by law to practice their profession:

- ◆ *Sharon A. Dragan as Township Attorney*
- ◆ *Martin Allen, Esq. of Bivona, Cohen, Kunzman, Coley, Yospin, Bernstein & DiFrancesco as Tax Attorney*
- ◆ *Lerch, Vinci & Higgins, LLP for Municipal Auditor Services*

2. Said contracts shall expire on December 31, 2020.
3. Copies of these Professional Service Contracts are on file with the Municipal Clerk and are available there for public inspection.
4. This Resolution shall take effect immediately.

- \* 7. ***Resolution setting 2020 meeting dates for Township Committee***

The following resolution was offered for consideration:

**#R-2020-09**

**TOWNSHIP OF READINGTON  
RESOLUTION**

**BE IT RESOLVED**, that the Readington Township Committee hold its regular meetings on the First and Third Monday of each month starting at 6:30 p.m., (except where the date falls on a Holiday upon which the meeting will take place on the Tuesday) after at which time an Executive Session will be held, at the Municipal Building in the Court Room.

**Resolution #R-2020-09 cont'd:**

**BE IT FURTHER RESOLVED**, that the following meeting dates be confirmed for publication:

**January 21, 2020**  
**February 3, 2020**  
**February 18, 2020**  
**March 2, 2020**  
**March 16, 2020**  
**April 6, 2020**  
**April 20, 2020**  
**May 4, 2020**  
**May 18, 2020**  
**June 1, 2020**  
**June 15, 2020**  
**July 6, 2020**  
**July 20, 2020**  
**August 3, 2020**  
**September 8, 2020**  
**September 21, 2020**  
**October 5, 2020**  
**October 19, 2020**  
**November 2, 2020**  
**November 16, 2020**  
**December 7, 2020**  
**December 21, 2020**

\* 8. **Resolution - Added and Omitted Assessments**

The following resolution was offered for consideration:

**#R-2020-10**

**TOWNSHIP OF READINGTON**  
**ADDED AND OMITTED ASSESSMENTS**

**WHEREAS**, the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, recognizes that *N.J.S.A. 54-5-63.12 et seq.*, popularly known as the "Originally Method", allows the Collector of Taxes upon written complaint to the County Tax Board to notify such Board of any property alleged to have been omitted and the particular year of the assessment to be assessed; and

**HEREAS**, the Tax Assessor of the Township of Readington, County of Hunterdon, State of New Jersey, has requested the Township Committee to authorize her to notify the County Tax Board upon written complaint of any property alleged to have been omitted and the particular year of the assessment to be assessed pursuant to and in compliance with *N.J.S.A. 54:5-63.12*; and

**WHEREAS**, the Tax Assessor of the Township of Readington, County of Hunterdon, State of New Jersey, is called upon with the knowledge of omitted and rollback taxes prior to the Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, that the Tax Assessor of the Township of Readington be and is hereby authorized to notify upon written complaint to the Hunterdon County Board of Taxation of any property alleged to have been omitted and the particular year of the assessment to be assessed.

- \* 9. ***Resolution - Authorization for Assessor to File Correction of Tax Assessment for 2020***

The following resolution was offered for consideration:

***#R-2020-11***

***AUTHORIZATION FOR ASSESSOR TO FILE CORRECTION OF  
TAX ASSESSMENT FOR 2020***

***WHEREAS***, the Township Committee of the Township of Readington, Hunterdon County, New Jersey, has been informed by the Tax Assessor of the Township of Readington, that from time to time errors are made in computing the tax assessments covering certain property locations within the Township of Readington; and

***WHEREAS***, the Tax Assessor of the Township of Readington has requested the Township Committee to authorize her to file corrections of such errors with the Hunterdon County Board of Taxation; and

***WHEREAS***, the filing of these corrections by the Tax Assessor of the Township of Readington will relieve the Taxpayer for said property from filing an appeal with the Hunterdon County Board of Taxation.

***NOW, THEREFORE, BE IT RESOLVED***, by the Township Committee of the Township of Readington, Hunterdon County, New Jersey, that the Tax Assessor of the Township of Readington is hereby authorized after having previously notified the governing body by an appropriate list of properties setting forth the manner and mode of adjustment to file corrective appeals for 2020 with the Hunterdon County Board of Taxation concerning those properties wherein errors were made; and

***BE IT FURTHER RESOLVED***, that any negotiations to be done on behalf of the Municipality will be handled by the Tax Assessor, including Resolution of Appeals filed directly by property owners.

***BE IT FURTHER RESOLVED***, that the Tax Assessor send copies of such corrected assessments to the individuals involved.

***BE IT FURTHER RESOLVED***, that a copy of this resolution is forwarded to the Hunterdon County Board of Taxation.

- \* 10. ***Resolution – Authorization for Martin Allen, Esq., Readington Township Tax Attorney to File Correction of Tax Assessment for 2020***

The following resolution was offered for consideration:

***#R-2020-12***

***AUTHORIZATION FOR MARTIN ALLEN, ESQ.,  
READINGTON TOWNSHIP TAX ATTORNEY,  
TO FILE CORRECTION OF TAX ASSESSMENT FOR 2020***

***WHEREAS***, the Township Committee of the Township of Readington, Hunterdon County, New Jersey, has been informed by the Tax Assessor of the Township of Readington, that from time to time errors are made in computing the tax assessments covering certain property locations within the Township of Readington; and

**Resolution #R-2020-12 cont'd:**

**WHEREAS**, Martin Allen, Esq., Readington Township Tax Attorney (hereinafter “Tax Attorney”) has requested the Township Committee to authorize him to file corrections of such errors with the Hunterdon County Board of Taxation; and

**WHEREAS**, the filing of these corrections by the Tax Attorney of the Township of Readington will relieve the Taxpayer for said property from filing an appeal with the Hunterdon County Board of Taxation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Readington, Hunterdon County, New Jersey, that the Tax Attorney of the Township of Readington is hereby authorized after having previously notified the governing body by an appropriate list of properties setting forth the manner and mode of adjustment to file corrective appeals for 2020 with the Hunterdon County Board of Taxation concerning those properties wherein errors were made; and

**BE IT FURTHER RESOLVED**, that any negotiations to be done on behalf of the Municipality will be handled by the Tax Attorney, including Resolution of Appeals filed directly by property owners.

**BE IT FURTHER RESOLVED**, that the Tax Assessor send copies of such corrected assessments to the individuals involved.

**BE IT FURTHER RESOLVED**, that a copy of this resolution is forwarded to the Hunterdon County Board of Taxation.

**A MOTION** was made by Mrs. Fort to approve the Consent Agenda, seconded by Mr. Albanese and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mrs. Fort	-Aye
Mr. Huelsebusch	- Aye
Mr. Smith	- Aye
Mayor Heller	-Aye

*Mayor Heller read a previously adopted resolution in recognition of Briana Heller attaining Gold Star Award in Girl Scouts.*

**CORRESPONDENCE**

There was none.

**OLD BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

**COMMENTS FROM THE PUBLIC**

There were none.

**COMMENTS FROM THE GOVERNING BODY**

There were none.

*A MOTION* was made by Mr. Smith to adjourn at 6:51 p.m., seconded by Mrs. Fort with a vote of ayes all, nays none recorded.

Respectfully Submitted:

Vita Mekovetz, *RMC/MMC/QPA*  
Municipal Clerk