

**READINGTON TOWNSHIP COMMITTEE
MEETING – JANUARY 21, 2020**

Deputy Mayor Huelsebusch *calls the meeting to order at 6:30 p.m.* announcing that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

PRESENT: Deputy Mayor J. Huelsebusch, Mr. J. Albanese and Mr. B. Smith

ALSO PRESENT: Administrator V. Mekovetz, Attorney S. Dragan

ABSENT: Mayor J. Heller, Mrs. BA Fort

EXECUTIVE SESSION:

Clerk read the following Resolution:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, *N.J.S.A.* 10:4-6 *et seq.*, the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter as set forth in the following Exhibit "A."

EXHIBIT A

<u>Subject Matter</u>	<u>Basis Of Public Exclusion</u>	<u>Date Anticipated When Disclosed to Public</u>
Award of Oakland Drive Pump ... Station Upgrade	Contract Negotiations	Certain information at the discretion of the Township Committee tonight...other Information will remain confidential

It is anticipated at this time that the stated subject matter will be made public on or about the time set forth in Exhibit "A."

1. This Resolution shall take effect immediately.

A MOTION was made by Mr. Albanese to adopt this resolution, seconded by Mr. Smith with a vote of ayes all, nays none recorded.

The meeting reconvened at 6:40 p.m.

Deputy Mayor Huelsebusch led those present in the *Salute to the Flag*.

Executive Session:

Contract Negotiations / Award of Oakland Drive Pump Station Upgrade

A MOTION was made by Mr. Smith to award the bid for the Oakland Drive Pump Station Upgrade to DeMaio Electric Company, Inc. in the amount of \$546,000 seconded by Mr. Albanese and on Roll Call vote the following was recorded:

Mr. Albanese - Aye
Mr. Smith - Aye
Deputy Mayor Huelsebusch - Aye

CONSENT AGENDA:

Deputy Mayor Huelsebusch read the following statement:

All items listed with an asterisk "" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

1. * **Resolution to Award Joint Purchase with Branchburg for a Tower Fire Truck**

The following resolution was offered for consideration:

#R-2020-13

TOWNSHIP OF READINGTON

RESOLUTION

WHEREAS, the Township of Readington and the Township of Branchburg, pursuant to a Shared Services Agreement dated November 11, 2019 wish to purchase a Tower Fire Truck for the Readington Volunteer Fire Company to replace a 1997 Sutphen 95' Mid-mount Tower Platform; and

WHEREAS, N.J.S.A. 52:34-6.2 (b) P.L. 2011, c. 139 was enacted into law permitting agencies to use national purchasing cooperatives; and

WHEREAS, the Houston-Galveston Area Council (HGACBuy) maintains National Cooperative Purchasing Agreement Contracts, which are competitively awarded nationally leveraged cooperative purchasing contracts, through which members can make purchases; and

WHEREAS, the Township of Readington is a member of HGACBuy as authorized by N.J.S.A. 52:34-6.2; and

WHEREAS, Fire and Safety Services, Ltd., 200 Ryan Street, South Plainfield, NJ 07080 has been awarded H-GAC's Contract #FS12-19, VA09-Arrow XT 100 Ft Mid Mount Tower; and

WHEREAS, the Fire Company was not able to find a suitable or similar replacement for this truck under a NJ State Contract; and

WHEREAS, if this truck was purchased directly from a vendor the cost would be approximately 5% higher; and

WHEREAS, the Township Qualified Purchasing Agent has determined that the HGACBuy Contract #FS12-19, Item #TA09 best meets the needs of the Township to purchase one (1) New/unused model year 2020 or newer base model Pierce Arrow XT 95 Ft Mid Mount Aerial Platform in an amount not to exceed \$1,399,514.37.

WHEREAS, information regarding the contract may be found at the Township of Readington during regular business hours, as well as on the HGACBuy website at <https://www.hgacbuy.org/products-and-services>; and

WHEREAS, as required the Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement was published on December 12, 2019 and no objections have been received to date; and

Resolution #R-2020-13 cont'd:

WHEREAS, H-GAC has reviewed the quote provided by Fire & Safety Services through H-GAC's Contract FS12-19 and finds the pricing to be in compliance with the terms of the contract.

WHEREAS, the Chief Finance Officer has certified the availability of funds for this contract.

2. * **Release of Board of Health Escrow / Block 48, Lot 21.15 (Malik)**
3. * **2020 Tax Sewer Rate** - Memorandum dated January 9, 2020 from Michael Balogh, Tax Collector
4. * **Resolution Authorizing Morris County Cooperative Purchases / Gasoline and Diesel Fuel (Griffith-Allied Trucking LLC)**

The following resolution was offered for consideration:

#R-2020-14

**TOWNSHIP OF READINGTON
RESOLUTION AUTHORIZING MORRIS COUNTY COOPERATIVE PURCHASES**

WHEREAS, the Township of Readington wishes to purchase gasoline and diesel fuel from an authorized vendor under the Morris County Cooperative Purchasing Program for the calendar year 2020; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, NJS.A. 40A:II-12; and

WHEREAS, Griffith-Allied Trucking LLC, dba Allied Oil of 25 Old Camplain Road, Hillsborough, NJ 08844 has been awarded Morris County Cooperative Contract #1 for Gasoline, and Contract #12 for Ultra Low Sulfur Diesel Fuel, both for a three year period, January 1, 2020 - December 31, 2022; and

WHEREAS, the Administrator recommends the utilization of this contract on the grounds that it represents the best price available, not to exceed \$360,000 for Griffith-Allied Trucking LLC, dba Allied Oil.

WHEREAS, the Chief Finance Officer has certified the availability of funds for this contract.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, that Griffith-Allied Trucking LLC, dba Allied Oil be awarded a contract for Gasoline and Ultra Low Sulfur Diesel Fuel; and

BE IT FURTHER RESOLVED, The Mayor and Township Clerk are hereby authorized to sign the contract documents necessary to effectuate the award of this contract. The Township Attorney shall review any and all contractual documents prepared in furtherance of this award; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

5. ***New Jersey Department of Transportation Division of Local Aid and Economic Development Recommendation of Award State Aid Project***

BE IT RESOLVED that the Township of Readington hereby recommends to the New Jersey Department of Transportation that the contract for ***Road Improvements – Harlan School Road West*** in the Township of Readington County of Hunterdon be awarded to ***Top Line Construction Corp*** whose bid amounted to ***\$ 216,049.77*** subject to the approval of the Department.

6. * ***Resolution Authorizing Disposal of Surplus Property***

The following resolution was offered for consideration:

#R-2020-15

***TOWNSHIP OF READINGTON
 RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY***

WHEREAS, the Township of Readington is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Township of Readington is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED by the Township of Readington as follows:

1. The sale of the surplus property shall be conducted through Municibid pursuant to State Contract #19-GNSV1-00696 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid are available online at municibid.com and also available from the Township of Readington.
2. The sale will be conducted online and the address of the auction site is municibid.com
3. The sale is being conducted pursuant to Local Finance Notice 2008-09.
4. A list of the surplus property to be sold is as follows:

Year of Equip	Make	Model	Serial # or VIN	Item description
2006	Ford	Crown Victoria	2FAFP71W36X118755	Police Interceptor
2000	Jeep	Cherokee	1J4FF48S11L608870	SUV
2001	Jeep	Cherokee	1J4FF28S7YL257316	SUV
2002	Chevrolet	Blazer	1GNDDT13W02K234166	SUV
2002	Ford	Explorer	1FMZU72K92UD56828	SUV

5. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
5. The Township of Readington reserves the right to accept or reject any bid submitted.

7. * ***Tax Lien Redemption Resolution***

The following resolution was offered for consideration:

READINGTON TOWNSHIP
HUNTERDON COUNTY, STATE OF NEW JERSEY
RESOLUTION

WHEREAS, an interested party has paid to the Tax Collector the amount necessary to redeem the lien on Block 4, Lot 36 and,

WHEREAS, it is the desire of the Tax Collector to refund to the lienholder the redemption amount.

NOW THEREFORE BE IT RESOLVED by the Township Committee that the Treasurer be authorized to refund the redemption amount of \$12,993.19, plus a premium paid in the amount of \$10,000.00, known as Tax Sale Certificate #2019-002, to the lienholder, Green Knight Capital, LLC.

8. * ***Tax Lien Redemption Resolution***

The following resolution was offered for consideration:

READINGTON TOWNSHIP
HUNTERDON COUNTY, STATE OF NEW JERSEY
RESOLUTION

WHEREAS, an interested party has paid to the Tax Collector the amount necessary to redeem the lien on Block 4, Lot 37 and,

WHEREAS, it is the desire of the Tax Collector to refund to the lienholder the redemption amount.

NOW THEREFORE BE IT RESOLVED by the Township Committee that the Treasurer be authorized to refund the redemption amount of \$285.22, known as Tax Sale Certificate #2019-003, to the lienholder, Anthony Malinowski.

9. * ***Tax Lien Redemption Resolution***

The following resolution was offered for consideration:

READINGTON TOWNSHIP
HUNTERDON COUNTY, STATE OF NEW JERSEY
RESOLUTION

WHEREAS, an interested party has paid to the Tax Collector the amount necessary to redeem the lien on Block 19.01, Lot 11 and,

WHEREAS, it is the desire of the Tax Collector to refund to the lienholder the redemption amount.

Tax Lien Redemption Resolution cont'd:

NOW THEREFORE BE IT RESOLVED by the Township Committee that the Treasurer be authorized to refund the redemption amount of \$56,286.59, known as Tax Sale Certificate #2017-006, to the lienholder, US Bank Cust for PC7 Firstrust Bank.

10. * ***Tax Lien Redemption Resolution***

The following resolution was offered for consideration:

READINGTON TOWNSHIP
HUNTERDON COUNTY, STATE OF NEW JERSEY
RESOLUTION

WHEREAS, an interested party has paid to the Tax Collector the amount necessary to redeem the lien on Block 22, Lot 66 and,

WHEREAS, it is the desire of the Tax Collector to refund to the lienholder the redemption amount.

NOW THEREFORE BE IT RESOLVED by the Township Committee that the Treasurer be authorized to refund the redemption amount of \$53,852.25, plus a premium paid in the amount of \$30,000.00, known as Tax Sale Certificate #2016-004, to the lienholder, EB 1 EMINJ, LLC.

11. * ***Sewer Overpayments***

The following resolution was offered for consideration:

READINGTON TOWNSHIP
HUNTERDON COUNTY, STATE OF NEW JERSEY
RESOLUTION

WHEREAS, there exist several sewer overpayments from 2019, and

Sewer Overpayment Resolution cont'd:

WHEREAS, the Sewer Collector desires to apply the following overpayments to the amounts due for 2020 prior to the printing and mailing of the sewer bills:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>
4	44	\$ 110.00
13	11	345.00
13	16	230.00
17	10	230.00
21.01	26	95.00
21.01	99	110.00
21.01	110	114.23
21.04	204.04	115.00
21.04	206.03	105.00
21.04	207.05	30.00
21.04	502.02	115.00
21.05	2	51.56
21.06	507.02	35.00
21.09	11	9.21
21.13	8	6.97
22	40.07 C05	114.96
22	40.17 C05	15.00
29	5	24.73
30	1.02	8.85
30.01	13	22.67
31	41	220.00
32	5	249.11
34	36.019	5.61
34	36.058	115.00
34	36.269	115.00
36	5.03	14.07
36	49.067	68.37
36	49.075	6.93
36	49.079	98.57
36	49.083	115.00
36	133	84.73
36	151	110.00
36.01	7	70.22
37	18	34.51
37.01	13	115.00
73	318	116.71
73	328	60.00
73.02	10	5.63
73.03	3	15.03
85	2	5.50
93	57	5.61
95	12.082	100.00
95	12.141	80.00
95	12.174	9.20
95	12.231	8.67
95	12.235	28.38
95	12.252	10.58

Sewer Overpayment Resolution cont'd:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>
95	12.302	100.00
95	12.364	24.15
95	12.402	5.04

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Readington that the Sewer Collector is hereby authorized to apply the above-referenced 2019 sewer overpayments to 2020 sewer fees receivable.

12. * ***Payment of Bills*** – (Complete bill list is on file in Clerk’s Office)

<u>Fund Description</u>	<u>Fund No.</u>	<u>Received Total</u>
CURRENT FUND	0-01	\$ 1,280,416.91
SEWER APPROPRIATIONS	0-02	\$ 97,157.92
CURRENT FUND	9-01	\$ 809,362.72
SEWER APPROPRIATIONS	9-02	\$ 64,076.00
TRUST FUNDS	X-03	\$ 81,554.81
MISC REFUND, COUNTY TAX, LIENS	X-05	\$ 976,900.56
PAYROLL DEDUCTIONS	X-06	\$ 446,462.44
REG & LOCAL SCHOOL TAX	X-07	\$ 5,976,472.22
DUE TO STATE OF NJ	X-09	\$ 575.00
2014 CAP IMPROVEMENTS	X-14	\$ 9,350.00
2017 CAP IMPROVEMENTS	X-17	\$ 471,425.00
2018 CAP IMPROVEMENTS	X-18	\$ 1,362.42
2019 CAP IMPROVEMENTS	X-19	\$ <u>600.00</u>
TOTAL OF ALL FUNDS		\$10,215,716.00

A MOTION was made by Mr. Smith to approve the Consent Agenda, seconded by Mr. Albanese and on Roll Call vote the following was recorded:

- Mr. Albanese - Aye
- Mr. Smith -Aye
- Deputy Mayor Huelsebusch - Aye

COMMENTS FROM THE PUBLIC for items listed on the agenda only

There were none.

NEW BUSINESS

7. ***Acceptance of Performance Bond / Willows at Whitehouse Station / Block 32, Lt 12, Block 34, Lots 8, 10 & 11 and Request to Release Original Cash Performance Bond***

A MOTION was made by Mr. Smith to accept the Performance Bond for the Willows at Whitehouse Station replacing the original posted cash performance bond in the amount of \$259,356.00, seconded by Mr. Albanese and on Roll Call vote the following was recorded:

- Mr. Albanese - Aye
- Mr. Smith -Aye
- Deputy Mayor Huelsebusch - Aye

2. * ***Resolution to Award Joint Purchase with Branchburg for a Tower Fire Truck***

This matter was addressed under the Consent Agenda.

3. * ***Release of Board of Health Escrow / Block 48, Lot 21.15 (Malik)***

This matter was addressed under the Consent Agenda.

4. * ***2020 Tax Sewer Rate*** - Memorandum dated January 9, 2020 from Michael Balogh, Tax Collector

This matter was addressed under the Consent Agenda.

5. * ***Resolution Authorizing Morris County Cooperative Purchases / Gasoline and Diesel Fuel (Griffith-Allied Trucking LLC)***

This matter was addressed under the Consent Agenda.

6. * ***New Jersey Department of Transportation Division of Local Aid and Economic Development Recommendation of Award State Aid Project***

This matter was addressed under the Consent Agenda.

7. * ***Resolution Authorizing Disposal of Surplus Property***

This matter was addressed under the Consent Agenda.

ADMINISTRATOR'S REPORT

Administrator Mekovetz stated that she had nothing further to report.

ATTORNEY'S REPORT

Attorney Dragan stated that she had nothing further to report.

COMMITTEE REPORTS

JOHN ALBANESE

Mr. Albanese stated that he had nothing further to report.

JUERGEN HUELSEBUSCH

Deputy Mayor Huelsebusch reported that on the Township website there is a volunteer page for activities sponsored by the Open Space Advisory Board.

BENJAMIN SMITH

Mr. Smith stated that he had nothing further to report.

COMMENTS FROM THE PUBLIC

There were none.

COMMENTS FROM THE GOVERNING BODY

Deputy Mayor Huelsebusch stated that Mayor Heller and he had an introductory meeting with Shaun Van Doren, Deputy Director of Freeholders, and also discussed safety improvements for the Route 523/629 intersection.

As there was no further business, ***A MOTION*** was made by Mr. Albanese at 6:46 p.m. to adjourn the meeting, seconded by Mr. Smith with vote of ayes all, nays none recorded.

Respectfully Submitted:

Vita Mekovetz, *RMC/MMC/QPA*
Municipal Clerk