

Update for residential sale or rentals: fire inspections will not be conducted at the premises. Please submit applications as normal and fill out ALL of the information required. Failure to fill out the application properly will not be processed and will delay getting a certificate. The application can be mailed to the municipal building or dropped off at the drop box near the front door to the municipal building. The application can be found on the township website www.readingtontwpnj.gov under fire prevention. Please also include an email address that the certificate can be sent to.

Use the checklist attached to the application to ensure that all APPLICABLE criteria are met. I encourage everyone to ask questions when I call to go over everything. When in doubt please let me know. This is to ensure the safety of the next family that lives in the home. Many codes have changed in the past few years and basing any ability to pass off previous inspections will likely fail.

I fully intend to retroactively inspect all of these homes to ensure safety and compliance. By signing the application it serves as an affidavit that the home is in full compliance.

Any questions please email me at: fire_official@readingtontwp-nj.org

In the email you must include the address of the property in question and your name and phone number.

Update for commercial properties: any inspections that need to be done to conform with other agencies will still be done upon request. If there is any change of information or if going out of business, I must be notified to ensure that bills are not sent to your business or property.

Information can be sent to the email listed above. Please include the address of the property in question and a phone number that you can be reached at if I were to have questions.

Regards,

Sean Smith
Fire Official