

TOWNSHIP OF READINGTON

YOU ARE HEREBY NOTIFIED THAT AN ORDINANCE ENTITLED:

AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF READINGTON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY PERTAINING TO FEES FOR TOWNSHIP PARKS, RECREATION AREAS AND MUSEUM FACILITIES AND CERTAIN APPLICATION PROCEDURES FOR USE THEREOF

ORDINANCE #34- 2020

BE IT ORDAINED, by the Mayor and Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey as follows (new language is underlined in bold thus ___; deletions are marked ~~thus~~):

SECTION 1. Chapter 119 of the Code of the Township of Readington entitled “Fees ” is hereby amended as follows:

Article III, “Fees for Use of Readington Parks, Recreation Programs/Activities and Recreation Facilities”

Sec. 119-7. Policy.

In the interest of public safety and for the regulation of the use of public buildings and/or park property, it is deemed necessary to establish a procedure for granting permission and establishing fees when such public area is requested for use by persons and organizations other than the Township’s Department of Recreation for public programs and services.

Sec. 119-8. Requests.

Requests for use of recreation facilities or park property use shall be made to the Readington Township Department of Recreation (“Recreation Department”) by submitting a Facility Use Request Form to the Recreation Department beginning January 1 for the calendar year . Requests must include:

- A. Names and addresses of the applicant and responsible person.
- B. Specific description of the use planned for the property and estimated attendance.
- C. Certificates of insurance meeting the Township’s current requirements.
- D. An Internal Revenue Service determination letter evidencing that the applicant is a non-profit organization, if applicable.

The specific requirements of the application and regulations for use of the Township’s fields, pavilions and picnic areas are on file with the Township Recreation Department and may be amended from time to time.

Requests will be granted based on availability on a first come, first serve basis. Notwithstanding, Readington Township Recreation activities have first priority in scheduling of events. Payment in full is due at the time of the request.

If the request is for such a use other than provided for herein, or in such a manner as may require an extraordinary facility or service, or involves additional permits, then such written application shall be subject to advance written approval by the Township Committee as set forth in Ch. 168-1 et seq of this Code.

Sec. 119-9 Fee Policy.

A. All fees must be paid in advance to the Readington Township Recreation Director. Fees are non-refundable unless the Recreation Department cancels.

B. All food concession monies and fees must be deposited into the Readington Township Recreation Trust Account unless otherwise authorized by the Township Administrator or Chief Financial Officer.

C. Cancellations of contracts for fields, park or picnic area usage may occur if the Township Recreation Director or Public Works Director determines that renovation or maintenance of such areas is needed.

Sec. 119-10 Recreation Facility Fee Schedule

PAVILIONS	RESIDENT	NONRESIDENT	
Pickell & Summer Road	Family 1-30 persons	\$30.00	\$ 45.00
	Family 31-100 persons	\$45.00	\$ 85.00
	Corporate 1-100 persons	\$100.00	\$180.00
Additional Group Size			
101-200 persons	Family \$70.00/Corp. \$125.00		Family \$105.00/Corp.\$230.00
202-250 persons	Family \$95.00/Corp. \$150.00		Family \$180.00/Corp.\$260.00
251-300 persons	Family \$120.00/Corp.\$175.00		Family \$230.00/Corp. \$310.00
301-350 persons	Family \$145.00/Corp. \$195.00		Family \$280.00/Corp.\$360.00
351-400 persons	Family \$170.00/Corp. \$215.00		Family \$330.00/Corp. \$410.00
Beer & Wine Permit	Family	\$50.00	\$100.00
	Corporate	\$150.00	\$300.00
 FIELD USE ALL PARKS	 RESIDENT	 NON-RESIDENT	
Ball Fields (one time use)	\$30.00/\$50.00 lined		\$35.00/\$55.00 lined
Soccer	\$30.00		\$35.00
Corporate	\$40/\$60.00 lined		\$80.00/\$100.00 lined
Ballfield League (9 game minimum)	\$50.00		\$55.00
<u>Basketball Courts</u>	<u>\$50/4 hours</u>		<u>\$100/8 hours</u>
Tournament Rate (3 field minimum)	\$50.00 per field/per day		

Camp Fee per field \$50.00 per day \$50 per day

Season Field Use with scheduling priority by Non-Profit Leagues: \$20 per player/maximum \$7,000 for use of four fields for a four-month season. *Note: Applicants are required to adjust their dates for Readington Recreation Programs upon request.*

DOBOZYNSKI COTTAGE

General meeting room use \$20.00 \$40.00

Sec. 119-11. NON-PROFIT AND AFFILIATED GROUPS

Non-profit and affiliated groups shall be charged a reduced rate of 75% of the regular cost for any pavilion rentals Monday through Friday (Full cost shall be charged on weekends).

Sec. 119-12. RE-BOOKING POLICY.

Facility fee reservation fees may be credited toward another available date, if notice of a weather-related cancellation is provided to the Recreation Department Office, by calling (908) 534-9752 PRIOR to the event start time, on the scheduled reservation date. Re-booking will only be accommodated on a one-time basis.

Sec. 119-13 RECREATION PROGRAM/ACTIVITY FEE SCHEDULE

PROGRAM/ACTIVITY	FEE	PROGRAM TYPES
Adult Sports	\$30- \$770 \$850	Men’s Softball League, Women’s Softball League, Men’s Basketball, Men’s Basketball Open Gym, Sunday Pickup Basketball 50+, Coed Volleyball, Coed Indoor Soccer, Fall Ball, etc.
Children’s Sports	\$0-\$660	Recreation Soccer, Recreation Softball, Recreation Basketball, Lacrosse, Field Hockey, Flag Football, Volleyball, Travel Soccer, Travel Basketball, Fencing, etc.
Enrichment	\$0- \$182 \$300	Art Classes, CPR, Gardening, Golf Lessons, Pre-K Classes, Parents and Me Classes, Dance Sports Clinics, etc.
Fitness Self-defense, etc.	\$15-\$172	Karate, Aerobics, Yoga, TRX, Speed & Agility,
Outdoor Adventure	\$0-150	Ski Club, Hikes, etc.
Special Events	\$0-\$100	Memorial Day Parade, Halloween, Sport Extravaganza, Tennis Open House, etc.
Summer Camps	\$100- \$984 \$1,500	Summer Rec, Science, Theatre, Art, Sports, etc.
Tennis	\$0-\$500	Lessons, Leagues, Teams, etc.
Tournaments	\$100- \$413 \$650	Holiday Basketball, Softball, Soccer, 3 on 3 Basketball, etc.
Trips and Tours	\$8-\$200	Amusement Park Tickets, Summer Rec Trips, Day Trips, Trips and Tours, Ski Tickets, etc.

Sec. 119-14 SCHOLARSHIPS FOR READINGTON TOWNSHIP RESIDENTS

- A. Scholarships shall be limited to one per child, per season, when available. Residents who qualify for the Federal Reduced Lunch Program shall pay 50% of the program fee. Residents who qualify for the Free Lunch program shall pay 25% of the program fee. Documentation in support of scholarship applications must be provided to and placed on file with the Recreation Department and shall be kept confidential, as required by law.
- B. Emergency Services Volunteers who have qualified for the Length of Services Award Program (LOSAP) may receive a 50% discount when enrolling in Readington Recreation programs. Scholarships shall be limited to one per child, per season, as funds are available. For the purposes of this section, “qualified” means being listed on the certified list of LOSAP participants, as presented and approved by the Township Committee and on file in the Township’s Clerk’s office, at the time of registration.

Sec. 119-15 REFUND POLICY

Any programs or activities cancelled by the Recreation Department (“Readington Recreation”) shall receive a full refund **or a credit**. All other cancellations must be received by Readington Recreation ~~more than two weeks prior to the start of the program~~ **TWO WEEKS in advance** and shall be subject to ~~an administrative fee of a \$25.00~~ **administrative fee. If the cancellation is for a program for which uniforms/supplies have already been ordered, the cost will be deducted.** No refunds **or credits** will be processed for cancellations received less than ~~two weeks prior to~~ **TWO WEEKS in advance of** the program/activity start date. No refunds will be processed for programs/activities costing \$25 or less. There are no refunds **or credits** for weather cancellations for athletics.

Article IV, “Fees for Use of Readington Museums Facilities”

Sec. 119-16. Policy

The following fees and procedures pertain to the Readington Museums facilities which are owned by the Township and presently include the Eversole-Hall House, Cold Brook School and Bouman-Stickney Farmstead.

Sec. 119-17. Reservation of Museum Facilities.

Requests to use the Readington Museum Facilities shall be made at least 60 days in advance, utilizing the forms provided by the Readington Museum Director. Applications shall be subject to review and approval by both the Readington Museum Committee and the Township Committee.

Rules for the use of the museum facilities are on file with the Readington Museum Director and may be amended from time to time.

119-18 Deposits and cancellations.

(A) A \$500.00 deposit shall be required for all rentals and shall be included with the applicant’s completed rental application. Checks should be made payable to the “Readington Museums Trust” unless otherwise directed.

(B) In the event of cancellation for any reason, \$150.00 of the deposit paid shall become non-refundable.

Sec. 119-19 Fees for Readington Museum Facilities

Readington Twp. Residents/Non-profits

General Public and Corporate

Barn Rental ONLY \$200
Grounds Rental ONLY \$100

Barn Rental ONLY \$400
Grounds Rental ONLY \$200

Barn and Ground Rental \$250

Barn and Ground Rental \$500

Article V. Fees for the Use of the Readington Dog Park in Hillcrest Park

Sec. 119-20. Policy

~~In the interest of maintaining the public health, safety and welfare, the following fees and procedures pertain to the use of the Readington Dog Park located in Hillcrest Park.~~

Sec. 119-21. Use of Dog Park.

~~Use of the Readington Dog Park shall be by members only. Membership is annual and is open to both residents and non residents. Requests to use the Readington Dog Park shall be made utilizing the forms provided by the Readington Township Recreation Director. Applications shall be subject to prior review and approval by the Recreation Director and shall require the Applicant to, among other things, provide acceptable proof of: ownership of the dog(s) proposed to be using the park, immunization requirements, licensing and insurance. Applicants must also sign the Township's Release of Liability form.~~

~~Rules for the use of the dog park are on file with the Readington Recreation Department and may be amended from time to time.~~

Sec. 119-22. Fees for the Dog Park.

~~Annual membership fee (covers Jan. 1 through December 31):~~

~~Readington Township Residents: — \$20.00 for the first dog; — \$10.00 each additional dog~~

SECTION 2. All sections, subsections and provisions of this Ordinance may be renumbered as necessary or practical for codification purposes.

SECTION 3. Repealer.

Any and all ordinances and resolutions or parts thereof which are inconsistent with this ordinance are repealed.

SECTION 4. Severability.

If the provision of any article, section, subsection, paragraph, subdivision or clause of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such Order or Judgment shall not affect or invalidate the remainder of any such article, section, subsection, paragraph or clause and, to this end, the provisions of this Ordinance are hereby declared to be severable.

SECTION 5. Effective Date.

This ordinance shall take effect immediately upon final adoption and publication according to the law of the State of New Jersey.

A TRUE COPY OF WHICH ORDINANCE IS PRINTED ABOVE WAS INTRODUCED AT THE MEETING OF THE TOWNSHIP COMMITTEE ON **NOVEMBER 16, 2020** AND THAT IT IS THE INTENTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF READINGTON TO CONSIDER PASSAGE OF SAID ORDINANCE AT THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE TO BE HELD AT THE MUNICIPAL BUILDING, 509 ROUTE 523, WHITEHOUSE STATION, NEW JERSEY, ON **DECEMBER 7, 2020** AT 7:45 P.M. AT WHICH TIME AND PLACE, OR AT ANY TIME OR PLACE TO WHICH THE MEETING SHALL BE FROM TIME TO TIME ADJOURNED AN OPPORTUNITY WILL BE GIVEN TO ALL PERSONS WHO MAY BE INTERESTED THEREIN TO BE HEARD CONCERNING SAID ORDINANCE.

KARIN M PARKER, *RMC*
MUNICIPAL CLERK