

TOWNSHIP OF READINGTON

WHITEHOUSE STATION, NEW JERSEY 08889

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MUNICIPAL BUILDING
509 ROUTE 523
WHITEHOUSE STATION, NJ 08889

VITA MEKOVETZ, RMC/MMC/QPA
ADMINISTRATOR/MUNICIPAL CLERK

INSTRUCTIONS FOR FILING A ZONING PERMIT APPLICATION

Section 201 of the Readington Township ordinance requires a zoning permit be issued to insure that every building or premises and the proposed use thereof, are in conformity with the provisions of the ordinance or of a variance or site plan approval.

Please **complete** the enclosed zoning application and submit along with the following:

1. Copy of survey/plot plan showing the size and location of all existing and proposed structures and other facilities on the premises.
NOTE: Critical areas such as stream encroachment, buffer zones, right of ways, easements, leaching fields, septic and well, etc. should be noted on this form.
2. **Two (2) sets** of construction details, either done by the homeowner or by a NJ licensed architect. Contractor cannot do the plans. Commercial work must have "Sealed" plans.
3. Brochures/literature as required by such projects as pre-fab shed, fencing, etc.
4. Copy of any prior approvals (i.e. Board of Adjustment, Planning Board).
5. Remittal of zoning application fees as noted on the enclosed form.

NOTES:

- Building permit applications must be obtained from the Building Department.
- When a building permit application accompanies a zoning permit application, the file will be forwarded to the Building Department internally. You will then be notified when the building permit is ready.
- The Zoning Department has ten (10) business days to review applications. You will be notified as to approval or denial on same.

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ZONING PERMIT APPLICATION

Block # _____ Lot # _____ Zone: _____

Owner/Applicant: _____

Address: _____

Work Site Address: _____

Phone: _____ Fax: _____

Contractor: _____

Address: _____

Phone: _____ Fax: _____

Present Use: _____

Proposed Construction: _____

Dimensions: _____

Proposed Setbacks: Left: _____ Right: _____

Rear: _____ Front: _____

Lot Size (sq ft): _____ Principal Dwelling (sq ft): _____

Number of Accessory Buildings (include pool) on premises: _____

(circle one) WELL SEPTIC CITY WATER CITY SEWER

Is the premises listed as a Historic Site? YES NO

Was prior approval needed from Readington Board of Adjustment or Planning Board? YES NO

If YES, Case #: _____ (A copy of signed "Resolution" must be submitted)

Applicant's Signature: _____ Date: _____

Contractor's Signature: _____ Date: _____

ZONING REVIEW FEE – SUBMIT \$35.00 WITH THIS APPLICATION

FOR OFFICIAL USE ONLY

Date of review: _____ Approved _____ Denied _____

If denied, reason for denial: _____

Date paid: _____ Check #: _____

Readington Township Zoning Official